

PEACE & DEVELOPMENT



OMPALAN

RC: 37424

OMPALAN CONSTITUTION

THE CONSTITUTION

OF OIL & SOLID MINERAL
PRODUCING AREA LANDLORDS'
ASSOCIATION OF NIGERIA



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THE CONSTITUTION OF
OIL & SOLID MINERAL PRODUCING AREA
LANDLORDS' ASSOCIATION OF NIGERIA

GENERAL PROVISION

P E A C E & D E V E L O P M E N T

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1. DEFINITION OF TERMS:

- (a) **'AREA'** means any geographical locality in Nigeria from where Oil Mineral, Solid Mineral and or Petroleum Product is being explored and or exploited.
- (b) **'LANDLORD'** means any person or group of persons who is a bonafide citizen of any community from where Oil Mineral, Solid Mineral and or Petroleum Product is being explored and or exploited.
- (c) **'COMMUNITY'** means oil and or solid mineral Producing Autonomous Community or its equivalent.
- (d) **'ASSOCIATION'** means Oil & Solid Mineral Producing Area Landlords' Association of Nigeria.
- (e) **'EXECUTIVE'** means duly elected/appointed Officers of the Association in accordance with Section 9 of this Constitution.
- (f) **'MEMBER'** means any person who is duly registered with the Association in accordance with Section 8 of the Constitution.
- (g) **'COMMITTEE'** means any group of persons appointed by the appropriate body or organ of the Association to perform specified duties or assignment.
- (h) **'MEETING'** means the assembling of classified members of the Association in accordance with Sections 45-49 of the Constitution.
- (i) **'BOT'** means the Board of Trustees or Executive Board of the Association in accordance with Section 10 of the Constitution.
- (j) **'NEC'** means the National Executive Committee of the Association in accordance with Section 12 of the Constitution.
- (k) **'NALO'** means the National Liaison Office of the Association in accordance with Section 14 of the Constitution.

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- (l) **'SEC'** means the State Executive Committee of the association in accordance with Section 15 of the Constitution.

- (m) **'LEC'** means the Local Government Area Executive Committee of the association in accordance with section 16 of the Constitution.
- (n) **'DEC'** means the District Executive Committee of the association in accordance with Section 17 of the Constitution.
- (o) **'CEC'** means the Community Executive Committee of the association in accordance with Section 18 of the Constitution.
- (p) **'AB'** means the Advisory Board of the association in accordance with Section 19 of the constitution.
- (q) **'CAUCUS'** means the National or State/FCT or District or Community Caucus of the Association in accordance with Section 20 of the Constitution.
- (r) **'OIL COMPANY'** means Oil and or Solid Mineral Producing Company or related establishment.
- (s) **'MINERAL'** means Oil and or Solid Mineral.
- (t) **'HOST COMMUNITY'** means oil and or solid mineral producing autonomous community or its equivalent.

2. NAME

The name of the Association shall be 'Oil & Solid Mineral Producing Area Landlords' Association of Nigeria (OMPALAN).'

3. HEADQUARTERS

- (a) The Head Office of the Association shall be in Abuja with Chapters in Oil and or Solid Mineral Producing States of the Federal Republic of Nigeria.
- (b) The BOT shall establish Liaison Offices of OMPALAN at designated State Capitals/Administrative Areas in Nigeria and in Foreign Countries.

4. SUPREMACY

This Constitution shall be the supreme authority guiding the activities of all members and shall have binding force on all members.

5. NATURE

Oil & Solid Mineral Producing Area Landlords' Association of Nigeria

(OMPALAN) shall be a non-religious oriented Association.

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6. AIMS AND OBJECTIVES

The aims and objectives of the Association shall include the following:

1. To assist Government where necessary to protect the environment from pollution and other hazards resulting from the operations of oil and or solid mineral and related companies, natural disasters such as flooding, earth quake, and to assist members to obtain adequate compensation for damages and injuries to property, lives, livestock, etc.
2. To foster peace and mutual understanding between the Oil/Solid Mineral and or related establishments, Government, Government Agencies, and the Oil/Solid Mineral Producing Communities from whose lands oil and or solid mineral or petroleum product is being prospected and or exploited.
3. To assist the Oil/Solid Mineral Companies and or related establishments discharge their obligations and pledges to Oil/Solid Mineral Producing Communities/Areas.
4. To foster peace, security, unity, harmony, progress, and stability among the Landlords of Oil/Solid Mineral Producing Areas and between themselves and the Oil/Solid Mineral Companies/related Establishments.
5. To enhance the legitimate interests and rights of members and communities and assist them where possible in attaining their individual and collective goals.
6. To liaise with Government, Government Agencies, and Oil/Solid Mineral Companies in matters affecting Oil/Solid

Mineral Landlords and Oil/Solid Mineral Producing Communities with a view to ensuring Peace, Harmony, Progress, and Stability.

7. To advocate the payment of prompt and adequate compensation to victims of environmental degradation by Oil/Solid Mineral Companies and or related establishments and to ensure that communities receive and benefit from their legal rights and privileges.
8. To advocate that the operations of Oil/Solid Mineral and or related establishments in the Oil/Solid Mineral Producing Communities are environment-friendly and are beneficial to the communities.
9. To organize workshops, seminars, conferences and symposia from time to time for members in order to educate them on their relationship with the Oil/Solid Mineral Companies and Government Agencies operating in the area with a view to ensuring peaceful co-existence and conducive business environment for all the parties to operate.
10. To mobilize community members in safeguarding oil pipelines, oil facilities/installations and solid mineral facilities/installations in the area to prevent their vandalization.
11. To advocate that projects being undertaken in the Oil/Solid Mineral Producing Areas by the various tiers of Government, Government Agencies, Palliative Programs, Development Partners, etc to ensure that they carry out projects to specification and that abandoned jobs as well as poorly executed jobs are not paid for.
12. To identify gaps that cause environmental pollution with a view to plugging them and to advocate that damages done in non-oil/solid mineral producing areas resulting from exploitation of oil/solid mineral from another location are addressed.
13. To embark on fair and accurate dissemination of information on Host Communities (Oil/Solid Mineral Producing Communities) and environs through regular media projection.
14. To advocate that development agencies that explore/exploit oil, petroleum products and or solid mineral resources from oil and or solid mineral producing communities deliver on their Corporate Social Responsibilities (CSR) and to obtain accurate

information from development agencies/host communities on memorandum of understanding (MOUs) signed between producing (host) communities and development agencies with a view to ensuring that projects contained in the MOUs are executed to job specifications.

15. To embark on projects to enhance the financial well-being of the Association and reduce youth unemployment in the area.
16. To coordinate youth affairs in Oil/Solid Mineral Producing Communities to ensure peace, harmony and stability.
17. To liaise and affiliate with local and international agencies working to preserve planet earth.

7. TARGET AUDIENCE

The Target Audience of the Association shall include indigent and vulnerable members/communities with a view to assisting them.

8. MEMBERSHIP

- a. Membership of the Association is open to all bonafide citizens of any autonomous community or its equivalent from where Oil Mineral, Solid Mineral, and or Petroleum Product is being explored and or exploited or who have landed property in such communities or who have aims and objectives of the Association at heart. One becomes a member only after approval by the BOT.
- b. **CONDITIONS OF MEMBERSHIP**
 - i. Application for membership shall be made through the Association's Membership Form.
 - ii. Applicants must return the completed membership form to the National Secretary (NS) of the Association through the appropriate organ where the applicant is registered.
 - iii. Shall pay the annual membership subscription as determined by the Association.
 - iv. Successful applicants who have paid their membership fees shall be admitted as members only. Members of the various organs/committees of the Association shall assume office and enjoy all the rights and privileges of the Association including voting rights only after payment of all the dues/levies

approved by the Association.

9. STRUCTURES OF THE ASSOCIATION

For effective management of the Association the following organs shall be created:

- a. The Board of Trustees (BOT) or Executive Board (EB).
- b. The National Executive Committee (NEC) or Executive Management (EM).
- c. The State Executive Committee (SEC).
- d. The Local Government Executive Committee (LEC).
- e. The District Executive Committee (DEC).
- f. The Community Executive Committee (CEC).
- g. The Advisory Board (AB).
- h. The Caucus.
- i. The Liaison Offices (LO).
- j. The General Meeting (GM) or Congress.

10. THE BOARD OF TRUSTEES (BOT)

The BOT shall propose structures (organs) at the lower levels of the Association which shall be consistent with the goals of the Association and subject to approval by the National General Meeting. These shall include the FCT Executive Committee, the State Executive Committee, the Local Government Executive Committee, the District Executive Committee, the Community Executive Committee, the Liaison Offices and the Advisory Board.

SECTION 3: COMPOSITION/FUNCTIONS OF THE BOARD OF TRUSTEES (BOT):

I. COMPOSITION:

- a. The Chairman (who shall be the National Leader).
- b. The Deputy Chairman (who shall be the Deputy National Leader).
- c. The Secretary.
- d. Seven (7) Members.

- Ex-Officio Members
- i. National Chairman (NC).
 - ii. Chairman, Advisory Board- National (CABN).
 - iii. Vice-National Chairman (VNC).
 - iv. Vice-Chairman, Advisory Board-National (VCABN).
 - v. Chairman, Political Bureau-National (CPBN).
 - vi. FCT Leader (FCTL).
 - vii. National Coordinator, Peace & Security (NCPS).
 - viii. Coordinator, External Affairs (CEA).
 - ix. National Legal Adviser
 - x. Coordinators Environmental Protection Overseas (CEPO).
 - xi. National Environmental Secretary (NES).
 - xii. National Publicity Secretary (NPS).
 - xiii. National Financial Secretary (NFS).
 - xiv. SCBOT; SDCBOT; SNC & SCABN

(2) FUNCTIONS

- (a) All regulations made by the BOT and ratified by the General Meeting shall be binding on every member of the ASSOCIATION unless and until they are amended or repealed by a General Meeting of the Association.
- (b) The BOT shall have power from time to time to make regulations not inconsistent with the provisions of the constitution for the management of the affairs of the ASSOCIATION.
- (c) All regulations made by the BOT shall be read out by the National Secretary at the next National General Meeting when they may be confirmed or amended by the members present at the meeting.
- (d) Shall be trusted with all properties belonging to the Association including the Association's pecuniary resource at all levels.

- (e) Shall have power to undertake any legal action or perform any function in pursuance of the aims and objectives of the Association.
- (f) Shall entertain general and or specific issues that affect any aspect of the Association.
- (g) No branch or unit of the Association can commence a legal action without the consent of the BOT.
- (h) Shall be responsible for allocation of budget to the National/State Organs subject to ratification by the National Caucus.
- (i) Shall have oversight functions over all the organs/committees of the Association.

11. FUNCTIONS OF MEMBERS OF THE BOT

(1) THE CHAIRMAN

- (a) Shall preside at all BOT, National Caucus and National General Meetings of the Association.
- (b) Shall sign the minutes of all BOT, National Caucus and National General Meetings.
- (c) Shall be an active member and has the casting vote in case of tie at meeting.
- (d) Shall discharge other duties reasonably incidental to his office.
- (e) Shall present annual reports of the Association's activities along with Accounts to members.
- (f) Shall be in custody of the Association's seal.

(2) THE DEPUTY CHAIRMAN

- (a) Shall assist the Chairman in the discharge of the duties of the Executive Board (BOT) and shall preside at meetings in the absence of the Chairman, Executive Board.
- (b) Shall perform all other functions that may be assigned or delegated either by the Chairman, Executive Board or the National General Meeting.

(3) THE SECRETARY

- (a) Shall run the Secretariat of the Association and shall be

- responsible to the Chairman, BOT and the National Chairman.
- (b) Shall take minutes and keep records of the proceedings at meetings.
- (c) Shall be responsible for issuing notices and correspondences on behalf of the Association on instruction of the Chairman (BOT/NEC).
- (d) Shall on instruction of the appropriate Chairman (BOT/NEC), summon all meetings of the Association as provided for by the constitution.
- (e) Shall be responsible for registration of members into the Association with the approval of the Chairman, BOT.

(4) OTHER MEMBERS OF THE BOT

- (a) Shall assist in moving the BOT forward.
- (b) Shall perform all other functions that may be assigned or delegated to them either by the Chairman, BOT or the National General Meeting.

(5) EX-OFFICIO MEMBERS

- (a) Shall assist the association in achieving its aims and objectives.
- (b) Shall be assigned special responsibilities by the BOT/National General Meeting when necessary.
- (c) Shall perform all other functions that may be assigned or delegated to them either by the Chairman, BOT or the National General Meeting.

12. THE NATIONAL EXECUTIVE COMMITTEE (NEC) COMPOSITION/FUNCTIONS

I. COMPOSITION

- i. The Chairman (who shall be called National Chairman).
- ii. The Vice- Chairman (who shall be called Vice- National Chairman).

- iii. The Secretary (who shall be called National Secretary & who shall be Secretary of the BOT).
- iv. The National Financial Secretary (NFS).
- v. The National Publicity Secretary (NPS).
- vi. The National Environmental Secretary (NES).
- vii. The National Women Affairs Coordinator (NWAC).
- viii. The National Youth Affairs Coordinator (NYAC)...
- ix. The National Protocols Officer (NPO)
- x. The National Administrative Secretary (NAS).
- xi. The National Liaison Officer (NLO).
- xii. The State Chairmen (SC).
- xiii. The Assistant National Secretary (ANS).
- xiv. Special Advisers (SCBOT, SDCBOT, SNC & SCABN).

Ex-Officio Members

- xv. National Committee (NEC) Secretaries.
 - xvi. Members of National Liaison Office (MNLO).
 - xvii. Chairmen of Liaison Offices.
 - xviii. Members of NEC Committees (other than State Officers).
- II. The NEC shall superintend the under listed Committees in consultation with the BOT.
- a. Finance Committee (FC).
 - b. Publicity Committee (PC).
 - c. Environmental Committee (EC).
 - d. Administration.
 - e. Women Affairs Committee (WAC).
 - g. Youth Affairs Committee (YAC).
 - h. Protocols Committee (PRC).

SECTION**(2). FUNCTIONS OF THE NEC**

a. The NEC shall be responsible for the day-to-day administration of OMPALAN affairs under its jurisdiction in consultation with the BOT.

13. FUNCTIONS OF MEMBERS OF THE NEC**(1) THE NATIONAL CHAIRMAN (NC)**

- (a) Shall preside over all meetings of the NEC
- (b) Shall function as Chairman and Chief Operating Officer with responsibilities to the daily management of the Association.
- (c) Shall perform all other functions that may be assigned or delegated to him either by the BOT, National Caucus or the National General Meeting.
- (d) Shall sign the minutes of all NEC meetings.
- (e) Shall be an active member and has the casting vote in a case of tie at meeting.
- (f) Shall be responsible to the Chairman, BOT.
- (g) Shall discharge other duties reasonably incidental to his office.

(2). THE VICE-NATIONAL CHAIRMAN (VNC)

- (a) Shall assist the Chairman in the discharge of the duties of the NEC and shall preside at meetings of the NEC in the absence of the Chairman, NEC.
- (b) Shall perform such other functions as may be prescribed by the NEC.

(3) THE NATIONAL SECRETARY (NS)

- (a) Shall be in charge of the National Secretariat of the Association and shall be responsible to the Chairman, BOT and the National Chairman.
- (b) Shall take minutes and keep records of the proceedings at meetings.
- (c) Shall be responsible for issuing notices and correspondences

on behalf of the Association on instruction of the Chairman (BOT/NEC).

- (d) Shall on the instruction of the appropriate Chairman (BOT/NEC), summon all meetings of the Association.
- (e) Shall be responsible for registration of members with the approval of the Chairman, BOT.
- (f) Shall perform such other functions as may be prescribed by the NEC.

(4) THE NATIONAL FINANCIAL SECRETARY (NFS)

- (a) Shall be responsible for all financial transactions involving the Association.
- (b) Shall keep in good custody of the Association's monies upon receipt from any legitimate source and shall pay same within three business days from the date of receipt into the Association's designated bank account(s).
- (c) Shall issue bills, prepare, sign, and present them to the Chairman, BOT to countersign all orders and vouchers of the Association.
- (d) Shall initiate effective strategy of revenue generation for the Association.
- (e) Shall receive and keep all records of financial transactions involving the Association.
- (f) Shall disburse the Association's funds as directed by the appropriate Chairmen of Executive Organs/Committees of the Association in accordance with the Association's Financial Rules and regulations.
- (g) Shall annually prepare the Association's Income and Expenditure Accounts and any other financial information that may be required by the BOT/NC/NEC.
- (h) Shall present the Financial Report of the Association (FROTA) to the General Meeting (Annual General Meeting- AGM).
- (i) Shall superintend the National Finance Committee (NFC).
- (j) Shall perform such other functions as may be prescribed by the NEC.

(5) THE NATIONAL PUBLICITY SECRETARY (NPS)

- (a) Shall be responsible for general dissemination of official

- information concerning the Association.
- (b) Shall be responsible for organizing all public events and occasions of the Association. This is without prejudice to the functions of Chairman, Political Bureau and the National Protocol Officer.
 - (c) Shall superintend the National Publicity Committee (NPC)
 - (d) Shall assist the Association in the formulation of effective media policy for enhanced corporate image.
 - (e) Shall perform such other functions as may be prescribed by the NEC.

(6). THE NATIONAL ENVIRONMENTAL SECRETARY (NES)

- (a) Shall coordinate environmental and related matters for the Association.
- (b) Shall advise the NEC on matters relating to the environment of Mineral Producing Areas.
- (c) Shall ensure that the operations of Oil Mineral Producing Companies and related establishments are environment-friendly.
- (d) Shall guide the Association in the formulation of effective policy for adoption of acceptable safety standard compatible with international best practices in the operation of Mineral Producing companies and related establishments in oil & solid mineral producing areas.
- (e) Shall superintend the Environmental Committee (EC) of OMPALAN.
- (f) Shall perform such other functions as may be prescribed by the NEC.

(7). THE NATIONAL ADMINISTRATIVE SECRETARY (NAS)

- (a) Shall head the Administration and Planning Committee (APC) of the Association.
- (b) Shall be responsible for planning and related matters.
- (c) Shall be responsible for circulating internal memoirs within the Association.
- (d) Shall be responsible for receiving money and issuing it thereby on behalf of the Association, and paying same to the National Financial Secretary/Treasurer or to the Association's bank account(s).
- (e) Shall monitor the conduct of the various organs viz: FCTEC, SEC, LEC, DEC and CEC and report to the NEC. This is without prejudice to the AB/BOT/Caucus.
- (f) Shall perform such other functions as may be prescribed by the NEC.

(8) THE NATIONAL COORDINATOR, WOMEN AFFAIRS (NCWA)

- (a) Shall coordinate the Women Affairs Committee (WAC) of the Association.
- (b) Shall ensure peaceful co-existence amongst women of mineral producing areas and their empowerment.
- (c) Shall perform such other functions which are designed to enhance the image and well being of women from mineral producing areas or as may be prescribed by the NEC.

(9) THE NATIONAL COORDINATOR, YOUTH AFFAIRS (NCYA)

- (a) Shall coordinate the Youth Affairs Committee (YAC) of the Association.
- (b) Shall be responsible for organizing all sporting events for the Association.
- (c) Shall ensure peaceful co-existence amongst youths of mineral producing areas and their empowerment.
- (d) Shall perform such other functions which are designed to enhance the image and well being of youths of oil/solid mineral producing areas or as may be prescribed by the NEC.

(10). THE NATIONAL LIAISON OFFICER (NLO)/VICE-NATIONAL LIAISON OFFICER (VNLO).

- (a) Shall represent the National Liaison office on the NEC.
- (b) Shall perform such other functions as may be prescribed by the NEC/NC/BOT.

(11) THE NATIONAL PROTOCOLS OFFICER (NPO)

- (a) Shall be responsible for protocols and related matters.
- (b) Shall be responsible for sitting arrangement of officers/members/guests in official meetings/functions.
- (c) Shall be responsible to the presiding Chairman in a meeting/function.
- (e) Shall perform such other functions as may be directed by the NEC/NC/BOT.

(12) THE SPECIAL ADVISERS : CHAIRMAN, BOT (SCBOT); DEPUTY CHAIRMAN, BOT (SDCBOT); CHAIRMAN, NEC (SNC) & CHAIRMAN, ADVISORY BOARD-NATIONAL (SCABN): Section 68.

- (a) Shall assist their principals in carrying out their functions through professional advice and or as prescribed or delegated by their principal officers.
- (b) The SAs shall be qualified persons who are versatile in the running of complex organizations.

(20) THE STATE CHAIRMEN

- (a) Shall represent their respective States on the NEC.
- (b) Shall perform such other functions as may be assigned by the NEC.

(14) THE ASSISTANT NATIONAL SECRETARY (ANS)

- (a) Shall assist the National Secretary in the discharge of his/her duties.
- (b) Shall deputize for the National Secretary in the latter's absence.
- (c) Shall perform such other functions as may be assigned by the NEC/National Caucus/BOT.

14. THE NATIONAL LIAISON OFFICE (NALO)**(1) COMPOSITION**

The NALO shall be made up as follows:

- (a) The Chairman (who shall be called National Liaison Officer-NLO).
- (b) The Vice-Chairman (who shall be called Vice-National Liaison Officer-VNLO).
- (c) The National Liaison Secretary (NLS).
- (d) The National Liaison Financial Secretary (NLFS).
- (e) The National Liaison Administrative Secretary (NLAS).
- (f) The National Liaison Woman Leader (NLWL).
- (g) The National Liaison Youth Leader (NLYL).
- (h) The National Liaison Legal Adviser (NLLA).
- (i) The National Liaison Protocol Officer (NLPO).

(2) FUNCTIONS OF THE NATIONAL LIAISON OFFICE (NALO)

- (a) The NALO shall facilitate the liaison between the Association and Federal institutions at the FCT including the Presidency, the National Assembly and Diplomatic/Foreign Missions.
- (b) Shall on behalf of the Association liaise with MDAs in the FCT, Diplomatic / Foreign Missions, International Agencies, Corporate Organisations, Religious Institutions, etc in pursuance of the aims and objectives of the Association. This is without prejudice to the functions of the BOT/National Caucus/NEC.

(3) FUNCTIONS OF MEMBERS OF THE NALO

The functions of members of the NALO shall apply mutatis mutandis to the functions of members of the NEC/NC.

**15. THE STATE EXECUTIVE COMMITTEE (SEC)
COMPOSITION/FUNCTIONS**

(1) COMPOSITION: The SEC shall be made up as follows:

- (a) The State Chairman (SC).
- (b) The Deputy State Chairman (DSC).
- (c) The Vice-State Chairmen -VSC (who shall be LGA Chairmen).
- (d) The State Secretary (SS).
- (e) The State Financial Secretary (SFS).
- (f) The State Publicity Secretary (SPS).
- (g) The State Coordinator, Women Affairs (SCWA).
- (h) The State Coordinator, Youth Affairs (SCYA).
- (i) The State Environmental Secretary (SES).
- (j) The State Administrative Secretary (SAS).
- (k) The State Liaison Officer (SLO).
- (l) The State Protocol Officer (SPO).
- (m) The Assistant State Secretary (ASS).
- (n) Special Adviser to the State Leader (SSL).
- (o) Ex-Officio Members
 - i. LGA Secretaries.
 - ii. Secretaries/members of State Committees (other than District officers).

(2) FUNCTIONS OF SEC

The functions of the SEC shall apply mutatis mutandis to the functions of the NEC.

(3) FUNCTIONS OF SEC MEMBERS

The functions of SEC members shall apply mutatis mutandis to the functions of NEC members.

- (4) The FCT Executive Committee (FCTEC) shall have same composition and functions as the SEC.

(5) SEC COMMITTEES

The SEC Committees shall be composed of qualified members drawn from the constituent oil and or solid mineral producing autonomous communities.

(6) ADMINISTRATION OF SEC COMMITTEES

The SEC shall administer the under listed Committees:

- a. Finance Committee (FC).
- b. Publicity Committee (PC).
- c. Environmental Committee (EC).
- d. Project Coordination Committee (PCC).
- e. Education Infrastructure Committee (EIC).
- f. Health Infrastructure & Poverty Alleviation Committee (HIPAC).
- g. Women Affairs Committee (WAC).
- h. Youth Affairs Committee (YAC).
- i. Administration (APC).
- j. Solid Minerals Development Committee (SMDC).
- j. Protocols Committee (PRC).

**16. THE LOCAL GOVERNMENT EXECUTIVE COMMITTEE
(LEC):**
COMPOSITION /FUNCTIONS**(1) COMPOSITION OF LEC**

The LEC shall be made up as follows:

- (a) The Chairman (who shall be called Vice-State Chairman- VSC).
- (b) The Vice-Chairmen (who shall be District Chairmen).
- (c) The Secretary (who shall be called LGA Secretary-LGS).
- (d) Members (who shall be District Vice-Chairmen & District Secretaries).

(2) FUNCTIONS OF THE LEC

The functions of the LEC shall apply mutatis mutandis to the functions of the NEC. The LEC shall operate a joint account with the SEC.

(3) FUNCTIONS OF MEMBERS OF THE LEC

The functions of members of the LEC shall apply mutatis mutandis to the functions of members of the NEC.

17. THE DISTRICT EXECUTIVE COMMITTEE (DEC) COMPOSITION/FUNCTIONS

- (a) A District shall be made up of oil/solid mineral producing autonomous community or its equivalent for large communities or clusters of oil/solid mineral producing autonomous communities within a delineated area in the affected Local Government Area.
- (b) Mineral Producing LGAs shall be composed of not more than seven (7) Districts each.

(1) COMPOSITION OF DEC

The DEC shall be made up as follows:

- (a). The District Chairman (DC).
- (b). The Vice-District Chairman (VDC).
- (c). The District Secretary (DS).
- (d). The District Financial Secretary (DFS).
- (e). The District Publicity Secretary (DPS).
- (f). The District Coordinator, Women Affairs (DCWA).
- (g). The District Coordinator, Youth Affairs (DCYA).
- (h). The District Administrative Secretary (DAS).
- (i). The District Protocols Officer (DPO).
- (j). The Assistant District Secretary (ADS).
- (k). Ex-Officio Members
 - i. Representative of the recognized Community Town Union(s) or their equivalent.
 - ii. Members of District Committees (other than Principal District Officers).

(2) FUNCTIONS OF THE DEC

The functions of the DEC shall apply mutatis mutandis to the functions of the NEC.

(3) FUNCTIONS OF MEMBERS OF THE DEC

The functions of members of the DEC shall apply mutatis mutandis to the functions of members of the NEC.

(4) REPRESENTATIVES OF THE RECOGNIZED COMMUNITY TOWN UNION (RRCTU) OR EQUIVALENT BODY

- (a). The recognized Town Unions of member Oil/Solid Mineral Producing Autonomous Communities or their equivalent shall nominate a person each into the DEC who shall function as Representative(s) of the Recognized Community Town Union (RRCTU).
- (b). The RRCTU shall liaise between the Association and the community Town Union or equivalent body for the attainment of the Association's aims and objectives.

(5) DEC COMMITTEES

The DEC Committees shall be composed of qualified members drawn from the constituent Oil/Solid Mineral producing autonomous communities or their equivalent.

(6) ADMINISTRATION OF DEC COMMITTEES

The DEC shall administer the under listed Committees:

- a. The Finance Committee (FC).
- b. The Publicity Committee (PC).
- c. The Project Coordination Committee (PCC).
- d. The Women Affairs Committee (WAC).
- e. The Youth Affairs Committee (YAC).
- f. The Administration/Planning Committee (APC).
- g. Protocol Committee (PRC).

18. THE COMMUNITY EXECUTIVE COMMITTEE (CEC)

Where a District is composed of more than one autonomous community or its equivalent there shall be Vice-Chairmen and Assistant Secretaries who shall function in the Association as Chairmen and Secretaries respectively of oil/solid mineral producing communities in conjunction with other DEC members from the constituent communities (CECs).

The Chairman and Secretary of DEC shall function as Chairman and Secretary respectively of their constituent CECs.

(1) COMPOSITION OF COMMUNITY EXECUTIVE COMMITTEE (CEC)

The CEC shall be composed of the following:

- a. The Community Chairman.
- b. The Community Secretary.
- c. The Community Financial Secretary.
- c. Members (who shall be Principal District Officers from the constituent community).
- d. Ex-Officio Members
District Ex-Officio Members from the constituent community.

(2) CEC ADMINISTRATION

- a. The CEC shall operate a separate account from the DEC.
- b. Where the Financial Secretary of the DEC is not from the constituent community, the CEC members shall appoint a Financial Secretary (Treasurer) from amongst the CEC members (who shall not be Chairman or Secretary of the CEC).

(3) FUNCTIONS OF CEC/CEC MEMBERS:

The functions of CEC/CEC members shall apply mutatis mutandis to the functions of the NEC/NEC members.

SECTION

19. ADVISORY BOARD (AB)

(1) FUNCTIONS

- a. Shall advise the Association especially in the areas of chieftaincy and related matters.
- b. Shall coordinate chieftaincy/related matters on behalf of the Association.
- c. Shall perform such other functions as may be prescribed by the National Caucus/BOT.

(2) FUNCTIONS OF THE CHAIRMAN, ADVISORY BOARD:

- (a) Shall coordinate Chieftaincy/related matters on behalf of the Association.
- (b) Shall superintend the Advisory Board of the Association.

- (c) Shall perform such other functions as may be prescribed by the BOT/National Caucus.

(3) FUNCTIONS OF OTHER MEMBERS OF THE ADVISORY BOARD:

Shall apply mutatis mutandis to the functions of members of the BOT.

(4). MEMBERSHIP

i. NATIONAL

- (a) The Chairman (who shall be called Chairman, Advisory Board-National: CABN).
- (b) The Vice-Chairman (who shall be called Vice-Chairman, Advisory Board-National: VCABN).
- (c) The Secretary (who shall be called Secretary, Advisory Board-National: SABN).
- (d) Members (who shall be Chairmen, Advisory Board-State: CABS).
- (e) Special Advisers (SCBOT, SDCBOT, SNC & SCABN).

ii. STATE

- (a) The Chairman (who shall be called Chairman, Advisory Board-State: CABS).
- (b) The Vice-Chairman (who shall be called Vice-Chairman, Advisory Board-State: VCABS).
- (c) The Secretary (who shall be called Secretary, Advisory Board-State: SABS).
- (d) Members (who shall be Chairmen, Advisory Board-LGA: CABL).
- (e) Special Adviser to the State Leader (SSL).

iii. LGA

- (a) The Chairman (who shall be called Chairman, Advisory Board-LGA: CABL).
- (b) The Secretary (who shall be called Secretary, Advisory Board-LGA: SABL).
- (c) Members (who shall be Chairmen, Advisory Board-District: CABD).

iv. DISTRICT

- (a) The Chairman (who shall be called Chairman, Advisory Board-District: CABD).
- (b) The Vice-Chairman (who shall be called Vice Chairman, Advisory Board-District: VCABD).
- (c) The Secretary (who shall be called Secretary, Advisory Board-District: SABD).
- (d) Six (6) members.
- (e) Ex-Officio Member: Representative of recognized community Traditional Institution or its equivalent.

f. REPRESENTATIVE OF RECOGNIZED COMMUNITY TRADITIONAL INSTITUTION (RRCTI)

The recognized apex Community Traditional Institution of constituent autonomous communities within the District or their equivalent shall nominate a person each into the Advisory Board (District) who shall function as Representative(s) of the Recognized Community Traditional Institution (RRCTI). The RRCTI shall liaise between the Association and the recognized community Traditional Institution or equivalent body for the attainment of the Association's aims and objectives.

20. CAUCUS

(a). The Caucus is the political organ of the Association which shall be responsible for establishing high level contacts and foster good working relations with the Government, Government Agencies/Institutions, Corporate Bodies, Religious/Traditional Institutions, Influential Personalities, Stakeholders in the Oil/Solid Mineral Industry, Palliative Programs, Development Agencies etc with a view to projecting the goals of the Association.

(1) FUNCTIONS OF THE CAUCUS:

The under listed Committees/Office shall function under direct supervision of the Caucus:

- i. Legal Committee (LC).
- ii. Peace, Security & Stability Committee (PSSC).
- iii. External Affairs Committee (EAC).
- iv. Political Bureau (PB).
- v. Special Adviser, Peace & Security (SAPS).

1.1. FUNCTIONS OF PRINCIPAL OFFICERS UNDER DIRECT SUPERVISION OF THE CAUCUS:**1.11. THE NATIONAL LEGAL ADVISER (NLA).**

- (a). Shall be responsible for all legal and related matters concerning the Association.
- (b). Shall ensure harmonious working relationship between the various Organs/Committees/Officers of the Association.
- (c). Shall educate members of the Association on the provisions of the Association's Constitution with a view to eliminating friction between the various Organs/Committees/Officers of the Association.
- (d). Shall be responsible for administering oath of office to members during inauguration of National/State Chapters.
- (e). Shall superintend the National Legal Committee (NLC).
- (f). Shall perform such other functions as may be prescribed by the BOT/NC.

1.12. THE NATIONAL COORDINATOR, PEACE & SECURITY (NCPS)

- (a). Shall coordinate security/related matters on behalf of the Association with Government, Government Security Agencies, Corporate Bodies, Development Agencies, Oil/Solid Mineral Producing Communities, etc.
- b. Shall Superintend the Peace, Security, & Stability Committee (PSSC).
- c. Shall partner with oil/solid mineral producing communities through the various State Caucuses and other stake holders for the maintenance of public peace and order in Oil/Solid Mineral Producing Areas.
- d. Shall perform such other functions as may be prescribed by the NC/BOT.

1.13. THE COORDINATOR EXTERNAL AFFAIRS (CEA).

- (a) Shall coordinate the affairs of the Association with non-Oil Producing Regions/States.

- (b) Shall liaise with international human rights organizations/local advocacy groups with a view to keying the goals of the Association into global/local advocacy campaigns, entrenching international best practices and deepening the rule of law in Nigeria's oil/solid mineral producing areas.
- (c) Shall coordinate the affairs of the Association in foreign Countries in conjunction with the CEPOs.
- (d) Shall superintend the External Affairs Committee (EAC).
- (e) Shall perform such other functions as may be prescribed by the BOT/NC.

1.14. THE CHAIRMAN, NATIONAL POLITICAL BUREAU (CNPB).

- (a) Shall facilitate healthy interactions between development agencies and host communities.
- (b) Shall ensure that development agencies deliver on their obligations to host communities.
- (c) Shall superintend the Political Bureau (PB).
- (d) Shall perform such other functions as may be prescribed by the NC/BOT.

1.2. FUNCTIONS OF THE NATIONAL CAUCUS (NC):

- (a) Shall be responsible for zoning all national offices of the Association equitably among the constituent States through the State Caucuses.
- (b) Without prejudice to the BOT, the National Caucus shall have oversight functions over all the Organs/Committees of the Association: viz: NEC, AB, NALO, FCT, SEC, LEC, DEC, CEC and the lower Caucuses.
- (c) Shall ensure that palliative programs meant for host communities reach the target areas.
- (d) Shall ratify budget proposals by the BOT (as proposed by the National Financial Committee) to all the national/state organs.
- (e) Shall have power to bring together specified number of organs/committees/members of the Association for the attainment of set goals compatible with the aims and objectives of the Association.

- (f) Shall coordinate security matters affecting the association.
- (g) Shall perform such other functions as may be incidental to its functions.

B. FCT

- (a) Shall be responsible for zoning National/FCT/LGA offices in the FCT equitably to the constituent units.
- (b) Shall be responsible for nominating qualified persons into the various non-elective offices of the Association in the FCT.
- (c) Shall have power to bring together specified number of organs/committees/members of the Association in the FCT for the attainment of set goals compatible with the aims and objectives of the Association. This is without prejudice to the National Liaison Office.
- (d) Shall coordinate security matters affecting the FCT in consultation with the NC.
- (e) Shall be empowered to constitute and or dissolve the organ's Committees in the FCT. This is without prejudice to National Committees/National Liaison Committees.
- (f) Shall have oversight functions over the lower Caucuses in the FCT, the AB (FCT/LGA/District/Community), FCTEC/ LEC/ DEC/ CEC and their Committees.
- (g) Shall in conjunction with the relevant Caucus in the FCT (District or Community) coordinate distribution of palliative programs accruing to any constituent organ/committee in the FCT.
- (h) Shall be responsible for allocation of budget to all the organs/committees of the Association in the FCT.
- (I) Shall perform such other functions as may be prescribed by the BOT/National Caucus.

C. STATE:

- (a) Shall be responsible for zoning National/State/LGA offices (LGA Chairmen & Secretaries) in their States equitably to the constituent units.
- (b) Shall be responsible for nominating qualified persons into the various non-elective offices of the Association in the State.

- (c) Shall have power to bring together specified number of organs/committees/members of the Association in the State for the attainment of set goals compatible with the aims and objectives of the Association.
- (d) Shall coordinate security matters affecting the State in consultation with the NC.
- (e) Shall through the State Steering Committee (SSC) be empowered to constitute and or dissolve the organ's committees in the State.
- (f) Shall have oversight functions over the lower Caucuses, AB/SEC/LEC/DEC/CEC and their Committees.
- (g) Shall in conjunction with the relevant Caucus (District, Community) coordinate distribution of palliative programs accruing to any constituent organ/committee of the State.
- (h) No State Caucus shall operate outside the State or engage in any activity outside the State such as interaction with Federal Government MDAs and other Development Agencies except such Federal Government MDAs and Development Agencies which have State presence.
- (i) Shall be responsible for allocation of budget to all the organs/committees of the Association in the State.
- (j) Shall perform such other functions as may be prescribed by the BOT/NC.

D. DISTRICT: Shall apply mutatis mutandis to the functions of the State Caucus.

- (a) The District Steering Committee (DSC) shall be composed as follows:
 - i. The Chairman (who shall be the District Leader).
 - ii. The Vice-Chairmen (who shall be the District Chairman & the Chairman, Advisory Board-District).
 - iii. The Secretary (who shall be the District Secretary).
 - iv. The Assistant Secretaries (who shall be the Assistant District Secretary & the Secretary, AB- District).
 - I. Members (who shall be Community Leaders).

E. COMMUNITY:

I. FUNCTIONS

Shall apply mutatis mutandis to the functions of the State Caucus.

(2) COMPOSITION OF THE NATIONAL CAUCUS (NC)

The National Caucus shall be made up as follows:

- (a) The Chairman (who shall be Chairman, BOT).
- (b) The Deputy-Chairmen (who shall be Deputy- Chairman, BOT; the National Chairman & the Chairman, Advisory Board-National).
- (c) The Vice-Chairmen (who shall be Vice-National Chairman; the Vice-Chairman, Advisory Board-National; the Chairman, Political Bureau-National & the FCT Leader)..
- (d) The Secretary (who shall be the National Secretary).
- (e) Principal Members of the BOT.
- (f) State Leaders.
- (g) Secretary, Advisory Board- National
- (h) Ex Officio Members
- (i) Chairmen of NEC Committees/ National Liaison Officer
- (ii) Assistant National Secretary
- (iii) SCBOT, SDCBOT, SNC & SCABN.
- (iv) Secretaries/ Members of National Caucus Committees
- (v) (other than state officers)
- (vi) Vice-National Liaison Officer/ National Liaison Secretary .

(3) COMPOSITION OF FCT CAUCUS

The FCT Caucus shall be made up as follows:

- (a) The Chairman (who shall be called FCT Leader).
- (b) The Deputy Chairmen (who shall be principal members of the National Caucus/ Ex-Officio members of BOT from the FCT in order of seniority).
- (c) Two Vice-Chairmen (who shall be the FCT Chairman & the Chairman, Advisory Board-FCT/ Ex-Officio the members of the NC).
- (c) The Secretary (who shall be the FCT Secretary).

- (d) The Assistant Secretaries (who shall be the Assistant Secretary, FCT & the Secretary, Advisory Board-FCT).
- (e) The District Leaders.
- (f) Other National Officers from the FCT including Ex-Officio members of National Organs.
- (g) The Deputy FCT Chairman/ Vice-Chairman, AB-FCT/Chairman, State Political Bureau-FCT).
- (h) The Vice- FCT Chairmen/Chairmen-AB (LGA).
- (i) Heads of FCT Committees.
- (j) SSL.
- (k) Ex-Officio Members
- (l) Secretaries of the following State Committees:
 - a. Peace, Security & Stability Committee.
 - b. Political Bureau
 - c. Legal Committee
 - d. Chairman/Members of Welfare Committee.

(4) COMPOSITION OF THE STATE CAUCUS

The State Caucus shall be made up as follows:

- (a) The Chairman (who shall be called State Leader and who shall be the most senior national officer of the Association from the State).
- (b) The Deputy Chairmen (who shall be principal members of the National Caucus/ Ex-Officio members of the BOT from the State in order of seniority).
The Vice-Chairmen (who shall be the State Chairman, the Chairman, Advisory Board-State & Ex- Officio members of the NC).
- (d) The Secretary (who shall be the State Secretary).
- (e) The Assistant Secretaries (who shall be the Assistant State Secretary & the Secretary, Advisory Board-State).
- (f) The District Leaders.
- (g) Other National Officers from the State including Ex-Officio members of National Organs.
- (h) The Deputy State Chairman/Vice-Chairman, AB-State/Chairman, Political Bureau-State.
- (i) The Vice-State Chairmen/Chairmen, AB (LGA).
- (j) Heads of State Committees.

- (k) SSL.
- Ex-Officio Members
- (l) Secretaries of the following State Committees:
 - a. Peace, Security & Stability Committee.
 - b. Political Bureau
 - c. Legal Committee
 - d. Chairman/Members of Welfare Committee.

(5) COMPOSITION OF THE DISTRICT CAUCUS (DC)

The District Caucus shall be made up as follows:

- (a) The Chairman (who shall be called District Leader and who shall be the most senior officer of the Association from the District).
- (b) The Deputy Chairmen (who shall be members of National/State organ's from the District in order of seniority).
- (c) The Vice-Chairmen (who shall be the District Chairman & the Chairman, Advisory Board-District).
- (d) The Secretary (who shall be the District Secretary).
- (e) The Assistant Secretaries (who shall be the Assistant District Secretary & the Secretary, Advisory Board-District).
- (f) The Community Leaders.
- (g) Ex-Officio Members of State Organs.
- (l) The Vice-District Chairman/Vice-Chairman, AB-District.
- (ii) Heads of District Committees.
- (iii) Chairmen, Advisory Board-Community.

(6) COMPOSITION OF THE COMMUNITY CAUCUS (CC)

The Community Caucus shall be made up as follows:

- (a) The Chairman (who shall be called Community Leader and who shall be the most senior officer of the Association from the Community from the rank of Deputy State Chairman or its equivalent and above).
- (b) The Deputy Chairmen (who shall be members of National/State/FCT/LGA/District organ's from the Community in order of seniority).
- (c) The Vice-Chairmen (who shall be the Community

Chairman/Vice-DEC Chairman & the Chairman, Advisory Board-Community).

- (d) The Secretary (who shall be the Community Secretary).

(7) MISCELLANEOUS

- (a) The Chairman, BOT; Deputy Chairman, BOT; National Chairman; Chairman, Advisory Board-National; Vice-National Chairman; Vice-Chairman, Advisory Board-National; Chairman, Political Bureau-National; National Secretary, FCT Leader, Trustees, Coordinator, External Affairs & National Coordinator, Peace & Security shall function as State Leaders. Where a State produces more than one of the Officers mentioned above seniority shall be based on the hierarchy of Officers of the Association indicated in Section 78 (B) of the constitution.
- (b) Where a member State does not produce any of the Officers indicated in paragraph (a) above the BOT shall appoint a credible person from the State (who shall not be Chairmen or Members of Executive Organs) to function as State Leader. This is without prejudice to the FCT leader who shall be a citizen of any part of Nigeria resident in the FCT.
- (c) The National/State Leader shall function as District/Community Leader in his/her District/Community.
- (d) The District Leader shall function as Community Leader in his/her Community.
- (e) Where there is no principal national officer in a District the State Leader shall appoint a District leader from a list of three (3) credible persons proposed by the DEC provided the three persons so proposed satisfy the requirements of the constitution.
- (f) Where a State has more than five (5) Districts no constituent District shall produce more than one of the following State officers: Chairman, State Caucus; Chairman, SEC; Chairman, AB-State; State Secretary; Secretary, AB-State. Zoning of offices of the Association shall satisfy equitable geographic spread.

- (g) No constituent region shall produce more than one of the following national officers: Chairman, BOT; Deputy Chairman, BOT; Chairman, NEC; Chairman, AB- National; Vice-National Chairman & National Secretary.
- (h) The Chairman, BOT shall have power to constitute an adhoc committee called 'OMPALAN Nomination Committee (ONC)' made up of three (3) persons whose members shall be drawn from any organ or committee of the association to recommend eligible persons who shall fill any office of the association that remains vacant or ineffective after a 1-month notice has been served on the appropriate Caucus through the Chairman or Secretary or where there is no State organ the Chairman, BOT shall fill such offices from the recommendations of the ONC. Such person(s) recommended by the ONC shall function on interim basis pending formal appointment or election as provided for in the constitution.
- (i) All the officers of an organ of the Association shall be responsible to the Chairman of the organ in accordance with the defined functions of the organ.
- (j) Pursuant to the provisions of the constitution a Trustee with requisite legal experience can function as National Legal Adviser. A Trustee can function in any principal office under direct supervision of the National Caucus.
- (k) The functions of Vice-Chairmen/Secretaries shall apply mutatis mutandis to the functions of Deputy Chairman/Secretary of the BOT respectively.
- (l) Where the FCT Leader is not a citizen of the FCT he/she shall function only as Co-Chairman of his/her State of origin but, shall not preside over meetings of the State Caucus. The FCT Leader shall function as Leader of his/her native District/Community.
- (m) Where the Secretary and Assistant Secretary of an organ or committee is absent in a meeting or function the Chairman of the organ or committee as the case may be shall appoint any of the members of the organ or committee present in such a meeting or function of the association to function as interim Secretary for the duration of such meeting or function of the association. The interim secretary shall have the same status as

the organ's or committee's secretary only for the duration of such meeting or function of the association.

- (n) Secretaries/principal members of committees of the association under direct control of the caucus shall function as ex-officio members of the caucus. Principal members of committees are members of standing committees other than principal members of the lower organs constituting such committees.
- (o) Secretaries/senior members of Women/Youth Affairs shall function as ex-officio members of the caucus.
- (p) State Coordinators of Peace & Security shall be persons of the minimum ranking of a Major/Police CSP or their equivalent in the Nigerian Armed Forces.

21. SUB-COMMITTEES (STANDING COMMITTEES)

The Association shall have the following Standing Committees:

- (a) Peace, Security, & Stability Committee (PSSC).
- (b) Finance Committee (FC).
- (c) External Affairs Committee (EAC).
- (d) Publicity Committee (PC).
- (e) Environmental Committee (EC).
- (f) Legal Committee (LC).
- (g) Women Affairs Committee (WAC).
- (h) Youth Affairs Committee (YAC).
- (i) Administration/Planning Committee (APC).
- (j) Political Bureau.
- (k) Protocols Committee (PRC).

22. PEACE, SECURITY, & STABILITY COMMITTEE (PSSC)

(1). FUNCTIONS

- (a) Shall assist in creating an enabling environment of peace, security, and stability in host/local communities of oil/solid mineral producing areas (oil/solid mineral producing communities) to enable peaceful co-existence amongst the

constituent States/Communities and foster harmonious working environment for oil/solid mineral establishments and other corporate bodies to do legitimate business.

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- (b) Shall intervene proactively to resolve conflicts and forestall breakdown of law and order.
- (c) Shall work in partnership with oil/solid mineral producing communities in order to ensure continued peace and stability in the area.
- d. Shall perform such other functions as may be assigned by the NC.
- (2). MEMBERSHIP
 - i. NATIONAL
 - (a) The Chairman (who shall be National Coordinator, Peace & Security, NCPS).
 - (b) The Secretary (Secretary, Peace & Security Committee-National: SPSCN).
 - (c) Members (who shall be State Coordinators, Peace & Security-SCPS).

ii. STATE

- (a) The Chairman (who shall be State Coordinator, Peace & Security-SCPS).
- (b) The Secretary (SPSS).
- (c) Members (who shall be District Coordinators, Peace & Security-DCPS).

iii. DISTRICT

- (a) The Chairman (who shall be District Coordinator, Peace & Security-DCPS).
- (b) The Secretary (SPSD).
- (c) Seven (7) members.

23. FINANCE COMMITTEE (FC)**(1). FUNCTIONS**

- (a) Shall be responsible for initiating and executing effective strategy of revenue generation for the Association.
- (b) Shall engage the services of experts and or professionals as consultants when required subject to approval by the BOT.
- (c) Shall ensure transparent and prudent management of the Association's finances.
- (d) Shall perform such other functions as may be prescribed by the BOT/NC/NEC.

(2). MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Financial Secretary-NFS).
- (b) The (Secretary) who shall be Secretary, National Finance Committee: SNFC).
- (c) Members (who shall be State Financial Secretaries-SFS).

ii. STATE

- (a) The Chairman (who shall be State Financial Secretary- SFS).
- (b) The Secretary (Secretary, State Finance Committee: SSFC).
- (c) Members (who shall be District Financial Secretaries: DFS).

iii. DISTRICT

- (a) The Chairman (who shall be District Financial Secretary: DFS)
- (b) The Secretary (Secretary, District Finance Committee: SDFC).
- (c) One (1) member

24. EXTERNAL AFFAIRS COMMITTEE (EAC)**(1) FUNCTIONS**

- (a) Shall coordinate the affairs of the Association in non-Mineral Producing Regions/States.
- (b) Shall liaise with international /local advocacy groups with a view to keying the goals of the Association into global/local advocacy campaigns for the purpose of strengthening human rights protection, entrenching international best practice and deepening the rule of law in Nigeria's Mineral Producing Areas.

- (c) Shall coordinate the affairs of the Association in conjunction with the CEPOs in foreign Countries.
- (d) Shall perform such other functions as may be prescribed by the NC.

(2) MEMBERSHIP

- (a) The Chairman (who shall be Coordinator, External Affairs).
- (b) The Vice-Chairman (who shall be Vice-Coordinator, External Affairs).
- (c) The Secretary.
- (d) Two (2) members.

25 PUBLICITY COMMITTEE (PC)**(1) FUNCTIONS**

- (a) Shall be responsible for general dissemination of information as it affects the Association in consultation with the various Organs/ Committees of the Association.
- (b) Shall be responsible for promoting social interaction amongst oil/solid mineral landlords and between the Association and External Bodies.
- (c) Shall be responsible for organizing all social/public events and occasions. This is without prejudice to the functions of other National Offices/Standing Committees.
- d. Shall perform such other duties as may be directed by the NEC/NC/BOT.

(2) MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be the National Publicity Secretary).
- (b) The Secretary.
- (c) Members (who shall be State Publicity Secretaries).

ii. STATE

- (a) The Chairman (who shall be the State Publicity Secretary).
- (b) The Secretary.
- (c) Members (who shall be District Publicity Secretaries).

iii. DISTRICT

- a. The Chairman who shall be the District Publicity Secretary.
- b. The Secretary.
- c. One (1) member each from the constituent autonomous communities as applicable.

26. PROJECT COORDINATION COMMITTEE (PCC)**(1) FUNCTIONS**

- (a) Shall coordinate developmental projects in Oil/Solid Mineral Producing Areas on behalf of the Association. This is without prejudice to the functions of other National Offices/Standing Committees.
- (b) Shall monitor projects executed in Oil/Solid Mineral Producing Areas to ensure that they are executed to specification.
- (c) Shall advise the Association/Host Communities on priority projects peculiar to member Oil/Solid Mineral Producing Areas.
- (d) Shall perform such other functions as may be prescribed by the NEC/NC/BOT.

27. LEGAL COMMITTEE (LC)**(1) FUNCTIONS**

- (a) Shall be responsible for all legal and related matters affecting the Association which shall include litigations.
- (b) Shall engage the services of experts when required on adhoc basis subject to approval by the BOT.
- (c) Shall ensure strict adherence to the provisions of the Association's constitution by all the organs/committees/ officers/ members of the Association.
- (d) Shall perform such other functions as may be prescribed by the NC/BOT.

(2). MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Legal Adviser).
- (b) Three (3) Principal Members (who shall be experts in the legal profession).
- (c) The Secretary.
- (d) Members (who shall be State Legal Advisers).

ii. STATE

- a. The Chairman (who shall be State Legal Adviser).
- b. The Secretary.
- c. One (1) Member.

27. WOMEN AFFAIRS COMMITTEE (WAC)**(1) FUNCTIONS**

- (a) Shall mobilize women of Oil/Solid Mineral Producing Areas to ensure peace, harmony and progress.
- (b) Shall initiate programs aimed at empowering the women of Oil/Solid Mineral Producing Areas.
- (c) Shall perform such other functions which shall integrate the women of Oil/Solid Mineral Producing Areas in the decision-making process of Government and other Development Agencies within their constituencies.
- (d) Shall affiliate and or work with various recognized organizations across the globe, which are working to protect and enhance the dignity of women the world over.
- (e) Shall perform such other functions as prescribed by the NEC/NC/BOT which are aimed at improving the lot of women in the society particularly the rural women.

(2) MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Coordinator, Women affairs).
- (b) The Secretary.
- (c) Members (who shall be State Coordinators, Women Affairs).

ii. STATE

- (a) The Chairman (who shall be State Coordinator, Women Affairs).
- (b) The Secretary.
- (c) Members (who shall be District Coordinators, Women Affairs).

iii. DISTRICT

- (a) The Chairman (who shall be District Coordinator, Women Affairs).
- (b) The Secretary.
- (c) Seven (7) members (who shall be distinguished Women Leaders).

28. YOUTH AFFAIRS COMMITTEE (YAC)**(1) FUNCTIONS**

- (a) Shall mobilize youths of Oil/Solid Mineral Producing Areas to ensure peace, harmony and progress.
- (b) Shall initiate programs aimed at empowering the youths of Oil/Solid Mineral Producing Areas.
- (c) Shall perform such other functions which shall integrate the youths of Oil/Solid Mineral Producing Areas in the decision-making process of Government and other Development Agencies within their constituencies.
- (d) Shall be responsible for organizing all sporting events.
- (e) Shall affiliate or work with various recognized organizations across the globe, which are working to protect and enhance the dignity of youths the world over.
- (f) Shall perform such other functions as may be prescribed by the BOT/NC/NEC which are aimed at improving the lot of youths in the society.

(2) MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Coordinator, Youth Affairs).
- (b) The Secretary.
- (c) Members (who shall be State Coordinators, Youth Affairs).

ii. STATE

- (a) The Chairman (who shall be State Coordinator, Youth Affairs).
- (b) The Secretary.
- (c) Members (who shall be District Coordinators, Youth Affairs).

iii. DISTRICT

- (a) The Chairman (who shall be District Coordinator, Youth Affairs).
- (b) The Secretary.
- (c) Seven (7) members (who shall be distinguished youth leaders).

29. ENVIRONMENTAL COMMITTEE (EC)**(1) FUNCTIONS**

- (a) Shall be responsible for all environmental matters affecting the Association.
- (b) Shall gather and process necessary information as it concerns the eco system and shall appropriately recommend safety measures to the NEC.
- (c) Shall be responsible for gathering information on pollution, devastation and disasters in the Oil/Solid Mineral Producing Areas, and their effects and consequences on the life and welfare of those affected.
- (d) Shall liaise with local and foreign environmental organizations with the aim of adopting international best practices and protecting host communities from environmental hazards/pollution.
- (e) Shall perform such other functions as may be prescribed by the NEC/NC/BOT which are aimed at protecting and preserving the environment of host communities from pollution and other hazards.

(2) MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Environmental Secretary).
- (b) The Secretary.
- (c) Members (who shall be State Environmental Secretaries).

ii. STATE

- (a) The Chairman (who shall be State Environmental Secretary).
- (b) The Secretary.
- (c) One (1) member.

30. ADMINISTRATION/PLANNING COMMITTEE (APC)**(1) FUNCTIONS**

- (a) Shall be responsible for planning and related matters.
- (b) Shall monitor the conduct of the various executive organs viz: NALO, FCTEC, SEC, LEC, DEC and CEC to ensure conformity with the provisions of the constitution. This is without prejudice to the BOT, AB and Caucuses.
- (c) Shall receive money and issue receipt thereby on behalf of the Association, and pay same into the Association's bank account or to the National Financial Secretary/Treasurer.
- (e) Shall perform such other functions as may be prescribed by the NEC/NC/BOT.

(2). MEMBERSHIP**i. NATIONAL**

- (a) The Chairman (who shall be National Administrative Secretary).
- (b) The Secretary.
- (c) Members (who shall be State Administrative Secretary).

ii. STATE

- (a) The Chairman (who shall be State Administrative Secretary).
- (b) The Secretary.
- (c) Members (who shall be District Administrative Secretary).

iii. DISTRICT

- (a) The Chairman (who shall be District Administrative Secretary).
- (b) The Secretary.
- (c) One (1) member each from the constituent autonomous communities as applicable.

31. PROTOCOLS COMMITTEE (PRC).**I. FUNCTIONS**

- (a) Shall be responsible for protocols and related matters.
- (b) Shall coordinate sitting arrangement in official meetings of the association.
- (c) Shall perform such other functions as may be prescribed by the NEC/NC/BOT.

II. COMPOSITION**i. NATIONAL**

- (a) The Chairman (who shall be National Protocols Officer-NPO).
- (b) The Secretary.
- (c) Members (who shall be State Protocols Officers-SPOs).

ii. STATE

- (a) The Chairman (who shall be State Protocols Officer-SPO).
- (b) The Secretary
- (c) Members (who shall be District Protocols Officers-DPOs).

iii. DISTRICT

- (a) The Chairman (who shall be District Protocols Officer-DPO).
- (b) The Secretary.
- (c) One (1) member.

35. POLITICAL BUREAU (PB).**I. FUNCTIONS**

- (a) Shall facilitate healthy interactions between development agencies and host communities.
- (b) Shall ensure that development agencies deliver on their corporate social responsibility to host communities.
- (c) Shall perform such other functions as may be prescribed by the NC/BOT.

II. COMPOSITION**i. NATIONAL**

- (a) The Chairman (who shall be Chairman, Political Bureau-National:CPBN)
- (b) The Secretary
- (c) Members (who shall be Chairmen, Political Bureau-State: CPBS)

ii. STATE

- (a) The Chairman (who shall be Chairman, Political Bureau-State: CPBS).
- (b) The Secretary
- (c) Three (3) members

32. COMMITTEE SECRETARIES

- (a) Without prejudice to elected Secretaries, the BOT shall appoint qualified persons to function as Secretaries of the various National Standing Committees.
- (b) The State Steering Committee shall appoint Secretaries of SEC Committees while the District Steering Committee shall appoint Secretaries of DEC Committees.
- (c) Committee Secretaries are to function as Ex- Officio Members of the appropriate Executive Organs.

**33. FINANCIAL TRANSACTIONS
(RULES & REGULATIONS)****1. BUDGET**

- (a) The National Caucus shall periodically approve budget proposals by the BOT for the smooth administration of all the Organs and Standing Committees of the Association.
- (b) The appropriate Heads (Chairmen) of Organs/Committees of the association shall sign all schedules and financial documents authorizing withdrawals/payments of cash affecting such organs or committees and sequel to decision reached by simple majority votes of eligible members forming quorum during such meeting.
- (c) The Financial Secretary (Treasurer) shall honor all authentic Schedules/Financial documents and or directives authorizing payments provided the Organ's/Committee's account has sufficient fund.

2. FINANCIAL OBLIGATIONS

Every member or organ of the association shall be required to pay such levy or dues which the association shall deem necessary. However, such levies or dues shall be subject to express approval by the organ's General Meeting before they come into force.

3. BANK ACCOUNTS(S): SIGNATORIES TO ACCOUNT

- (a) The ASSOCIATION shall operate bank accounts in its name. The signatories to the association's account shall be as follows : The Organ's Caucus Chairman; Chairman (Executive), Secretary (Executive), and the Treasurer. Any two of the signatories to the Association's account(s) shall be empowered to sign for purpose of withdrawal of the Association's money subject to approval by the Organ's Caucus Chairman. The Organ's Caucus Chairman shall sign all schedules authorizing withdrawal and or payment of the organ's account(s). All monies collected by the Administrative Secretary shall be paid into the account of the ASSOCIATION either directly or through the Financial Secretary immediately upon receipt as required by the Financial Rules and Regulations. The Administrative Secretary shall submit copies of all records of payment(s) to the Treasurer and to the organ's chairman. On no account shall the Administrative Secretary or Treasurer keep cash with him/her at any point in time above the ceiling approved by the National General Meeting. The BOT shall prescribe the Financial Rules & Regulations in detail consistent with the aims and objectives of the Association and subject to approval by the National General Meeting.
- (b) Finance year of the Association shall be from 1st January to 31st December, of every year.
- (c) All expenditure (Current, Capital or otherwise) of the Association must be duly countersigned by the appropriate Chairman of the Organ of the Association.
- (d) There shall be one account i.e one operating account for the Association and excess fund shall be invested in viable projects in accordance with the Financial Rules & Regulations.
- (e) The account shall be audited by an Auditor or Auditors appointed by the General Meeting or Congress, from time to time. The Auditor shall scrutinize the account of the Association when it is required. The Association may open and operate any type of account in any Bank of its choice.
- (f) All reports by the Financial Secretary of the Association for the General Meeting must include Auditor's report on the Management of the Association's Finances for the period

under review.

- (g) There shall be an account or accounts opened with approved commercial banks in Nigeria for OMPALAN.
- (h) The Chairman, BOT shall have power to introduce the signatories to the following accounts:
- National.
 - Liaison Office.
 - FCT/State.
 - District.
 - Community.
- (i) The Deputy Chairman, BOT; National Chairman and Chairman, Advisory Board (National) shall have power to introduce the signatories to the following accounts:
- LO.
 - FCT/State.
 - District.
 - Community.
- (j) The State Caucus Chairmen shall have power to introduce the signatories to the following accounts within their constituencies:
- District.
 - Community.
- (k) All expenditures (Current, Capital, or otherwise) of the ASSOCIATION must be duly countersigned by the appropriate Caucus Chairman of the Organ of the ASSOCIATION.
- (l) The Association shall open account with viable banks and excess fund shall be invested in viable projects in accordance with the Financial Rules & Regulations.
- (m) The National Liaison Office shall operate a joint account with the national body while the LEC shall operate a joint account with the SEC/FCT.
- (n) The organ's Caucus Chairman shall receive bank alerts for all transactions affecting the organ's bank(s)/account(s).
- (o) The BOT shall have power to freeze the account of any organ or chapter of the association or suspend any erring member of the association.

(4) RECEIPTS:

All fees, subscriptions, and money due to the ASSOCIATION shall be payable to the Treasurer through the Administrative Secretary and receipt issued for the payments.

(5) DONATIONS

The ASSOCIATION shall have power to accept donations and gifts from members, groups, corporate bodies, or individuals provided the conditions attached to such donations are not inconsistent with the aims and objectives of the ASSOCIATION and is generally acceptable as not inimical to the aims and objectives of the Association.

(5) IMPRESTS

Imprest is applicable to all monies advanced to qualifying OMPALAN officials to meet expenditure of contingency nature, or payments that would not reasonably have been contemplated.

Qualifying officials for imprest include the following:

- (a) Chairmen of Organs including Caucuses.
- (b) Deputy Chairman, BOT.
- (c) Chairmen of Committees.
- (d) SA Security.
- (e) Secretaries of Organs.
- (f) SCBOT; SDCBOT; SNC; SCABN & SSL.
- (g) The imprest facility shall be used at the discretion of the qualifying officials for the purpose of attainment of the aims and objectives of the association.
- (h) The imprest shall be a revolving facility reimbursable monthly and subject to the fiscal condition of the Association.
- (i) The Financial Secretary/Treasurer shall seek and obtain approval for all qualifying officials from the Chairman of the appropriate Caucus before due/proper disbursements, provided that each requisition for imprest by the qualifying officer complies with the provision above. Any deviation from the provision will require the clear mark specific approval of the organ's Caucus Chairman which shall duly satisfy the requisition in question.

- (j) All imprest payments shall be supported by relevant approvals and recorded in the cash book on the day it is made, indicating particulars of receipts and/or payments.
- (k) The imprest cash shall be regularly balanced and ruled out for audit purposes and records kept of tickets which have been reimbursed.
- (k) Such reimbursement monies being brought into account immediately they have occurred.
- (l) All qualifying imprest holders shall duly observe all regulations regarding the control of public funds disbursement and are personally responsible for the correctness of transactions signed by them, ensuring also that the imprest holders shall not use (for imprest purpose) other OMPALAN monies which may come into their possession.

34. SOURCES OF FUNDING

For the purpose of raising and generating fund and other resources (in cash or in kind) for the realization of its aims and objectives, the Association may:

- (a) Raise money by registration, levy, dues, subscription, launching, etc.
- (b) Accept donations (whether cash and/or kind) from individual Trustees, friends, charity associations, corporate bodies and association in Nigeria or elsewhere.
- (c) Receive grants or assistance from individuals, Trusts, associations and other charitable or philanthropic associations in Nigeria or elsewhere.
- (d) Private Sector participation/contributions, donations/participation, contributions from International Agencies and sister Non-Governmental Associations.
- (e) Collect monies and financial assistance from or by any other lawful source or means.

35. DISBURSEMENT OF FUNDS IN EMERGENCY SITUATIONS

- (a) The Chairmen of the various Organs/Committees shall have power to authorize disbursement of their respective Organs/Committees funds within the ceiling approved by the BOT for expenditures which require urgent attention.

However, such disbursement must be communicated to members of the Organ/Committee as provided for in this constitution.

- (b) The BOT shall from time to time determine a ceiling above which the Chairmen of the various Organs/Committees of the Association cannot authorize disbursement of the Association's fund (s) allocated to their Organs/ Committees in emergencies.
- (c) Emergency situations shall include matters that require urgent attention which cannot be deferred any further without prejudicing the issue(s) in question.

36. ASSOCIATION'S BANKERS

The Association at any level shall have power to appoint a bank of its choice and communicate same to all the signatories to the Association's national Account.

37. GENERATION OF REVENUE

All revenue generated on the platform of the Association through any of its Officers (s)/ Committee (s)/ Organ shall be paid into the Association's account (s) as follows:

- (a) Revenues generated through National Officer(s) /Committee (s)/Organs of the Association shall be paid into the Association's National Account.
- (b) Revenues generated through State Officer(s)/ State Committee(s)/ State Organs shall be paid into the Association's State Account.
- (c) Revenues generated through LGA Officer (s) /LGA Organs shall be paid into the Association's State account and shall be disbursed amongst the participating Organs/Parties in such a ratio as shall be determined by the State Steering Committee (SSC).
- (d) Revenues generated through District Officer (s) /District Committee(s)/District Organs shall be paid into the Association's District account.
- (e) Revenues generated through Community Officer (s) /Community Organs shall be paid into the Association's Community Account.

- (f) Revenues generated by National/State Officer(s)/ Committee(s)/Organ(s) in conjunction with other State/District Organs/Parties of the Association which are not of the same constituency shall be paid into the National Account and shall be disbursed amongst the participating Organs/Parties in such a ratio as shall be determined by the National Steering Committee (NSC).
- (g) On no account shall any officer (s)/Committee(s) of the Association appropriate, disburse, administer or manage any fund/revenue generated on the platform of the Association without express mandate by the appropriate Organ in accordance with the provisions of the Constitution.
- (h) Such revenues indicated in item 42 (g) above shall include donations/financial assistance/other monies paid to the Association for projects or undertakings by Government, Government Agencies, Corporate Bodies, Development Agencies, individuals, Organizations etc.

38. WELFARE SCHEME

- (a) The Association shall operate a welfare scheme for up-to-date financial members. The welfare package shall consist of financial and or material support for members who have suffered such deprivation (s) that are acknowledged by the appropriate Head of Organ of the Association. Deprivations shall include accidents, bereavement, incidental losses, grievous sickness, etc.
- (b) Up-to-date financial members shall be members who are regular in meetings of the Association and in payments of all dues and levies prescribed by the Association.
- (c) The Caucus of the association at all levels shall have a Welfare Committee (WC) appointed by the Steering Committee (SC) and composed of three (3) members as follows.
 - i. Chairman.
 - ii. Secretary.
 - iii. Member.

- (d) The three (3) members of the of the WC shall function as Ex-Officio members of the organ of the association.
- (e) Application for welfare support shall be made to the Chairman of the organ through the Chairman/Secretary of the Welfare Committee (WC).

38.1 FUNCTIONS OF THE WELFARE COMMITTEE:

- i. Shall run the welfare scheme of the association.
- ii. Shall be responsible for entertainment/refreshment during meetings or functions of the association.
- iii. Shall be responsible to the Chairman of the organ.

38.2 FUNCTIONS OF MEMBERS OF THE WC

The functions of members of the WC shall apply mutatis mutandis to the functions of members of the BOT.

39. AUDITORS

- (a) Auditors shall be appointed at the General Meeting of the Association to audit the Accounts of the Association annually or as may be requested by the Board of Trustees.
- (b) The Audited Reports shall be submitted to the General Meeting through the Association's Board of Trustees for approval.
- (c) For the lower organs of the Association (NALO, FCT, State, LGA, District & Community), the Audited Reports shall be submitted to the appropriate General Meeting through the relevant Caucus.

40. MEETINGS OF THE ASSOCIATION

For effective administration of the Association there shall be the following categories of meetings:

- (a) An Annual General Meeting or National Congress of the Association during the month agreed by the BOT every year.
- (b) General Meeting (National/FCT/State/District/Community): Shall meet at least twice a year at the instance of the

- Chairman of the appropriate Caucus.
- (c) Meeting of BOT: At least once a year (at a time agreed by members of the BOT).
- (d) Meeting of AB (National)/NEC: At least twice a year.
- (e) Meeting of FCTEC/SEC/AB (FCT/ State/ LGA/ District / Community)/ LO /LEC/DEC/CEC: At least once every quarterly.
- (f) The Caucuses/Committees shall meet at the instance of their respective Chairmen or as prescribed by the Chairman, BOT.
- (g) Emergency Meetings: As and when arises and shall be convened at the instance of the organ's/Committee Chairman or two thirds majority of eligible members of the Organ/Committee.

41. SPECIAL MEETING/SPECIAL GENERAL MEETING

- (a) The various organs of the association shall at any time at the instance of the Chairman or whenever requested in writing by at least two-third (2/3) members' call a Special Meeting or Special General Meeting.
- (b) Upon such a request for a Special Meeting or Special General Meeting having been received the Chairman shall within twenty one (21) days of the receipt convene a Special Meeting or Special General Meeting as the case may be.
- (c) Notice of Special Meeting/Special General Meeting with a statement of its object shall be posted to eligible members at least seven days before the date of the meeting.

42. GENERAL MEETINGS OF THE ASSOCIATION

(1) FUNCTIONS

Shall entertain and resolve general issues affecting the Association at the appropriate level.

(2) COMPOSITION**i. NATIONAL**

- (a) The Chairman (who shall be the Chairman, BOT).
- (b) The Deputy Chairmen (who shall be Deputy Chairman, BOT; National Chairman & Chairman, Advisory Board-National).
- (c) The Vice-Chairmen (who shall be the Vice-National Chairman; the Vice-Chairman, Advisory Board-National & the Chairman, Political Bureau- National).
- (d) The Secretary (who shall be the National Secretary).
- (e) The Assistant Secretaries (who shall be the Assistant National Secretary; the Secretary, Advisory Board- National & the National Liaison Secretary).
- (e) Other members of the BOT (including Ex-Officio members).
- (f) The FCT/State Leaders
- (g) Other members of the NC/NEC (including Ex-Officio Members).
- (h) Members of the Advisory Board-National.
- (i) Deputy State Chairmen/Vice-Chairmen, Advisory Board-State/Chairman, Political Bureau-State.
- (i) The State Secretaries.

ii. STATE/FCT

- (a) The Chairman (who shall be the State/FCT Leader).
- (b) The Vice-Chairmen (who shall be the State/FCT Chairman & the Chairman, Advisory Board-State/FCT).
- (c) The Secretary (who shall be the State/FCT Secretary).
- (d) The Assistant Secretaries (who shall be the Assistant State/FCT Secretary & the Secretary, Advisory Board-State/FCT).
- (e) The District Leaders.
- (f) Members of National Organs from the State/FCT including Ex-Officio members.
- (g) Members of the Advisory Board-State/FCT.
- (h) Members of the SEC/FCTEC (including Ex-Officio Members).
- (i) The Vice-Chairmen, DEC/Advisory Board-District.
- (j) The Secretaries, DEC/AB-District.

iii. DISTRICT

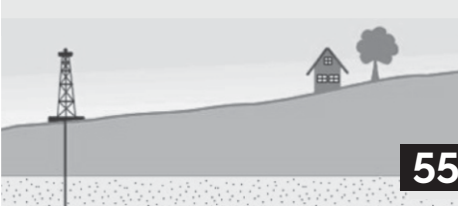
- (a) The Chairman (who shall be the District Leader).
- (b) The Vice- Chairmen (who shall be the District Chairman & the Chairman, Advisory Board- District).
- (c) The Secretary (who shall be the District Secretary).
- (d) The Assistant Secretaries (who shall be the Assistant District Secretary & the Secretary, Advisory Board-District).
- (e) The Community Leaders.
- (f) Other members of the NC/NEC/AB-National/SEC/AB-State/DEC (including Ex-Officio members) from the District.
- (g) Other members of the Advisory Board, District.
- (g) Registered Members of the Association in the District.

iv. COMMUNITY

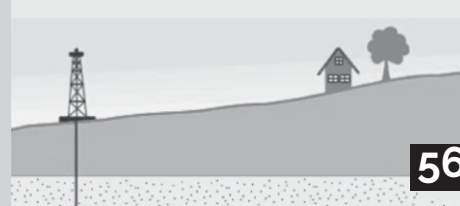
- (a) The Chairman (who shall be the Community Leader).
- (b) Two Deputy Chairmen (who shall be the Community Chairman & the Chairman, Advisory Board-Community).
- (c) The Secretary (who shall be the Community Secretary).
- (d) Registered members of the Association in the Community.

43. PROCEEDINGS AT MEETING/NOTICE FOR MEETING

- (a) Notice of Meeting shall be given to members by the Secretary either in person or in writing which may be through e-mail, text messages or any conventional medium in vogue.
- (b) In the case of an Annual General Meeting a notice of twenty one (21) days shall be given.
- (c) For Extra Ordinary General Meeting a notice of fourteen (14) days shall be given.
- (d) A meeting of the Association notwithstanding the fact that it is called by shorter notice than that specified in this regulation shall be deemed to have been duly called if it is properly convened.
- (e) Resolutions at all General Meetings shall be passed by a simple majority of the votes entitled to be cast by those present at the meeting.



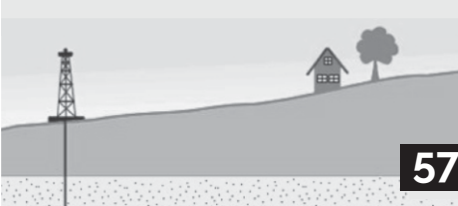
- (f) No business shall be transacted at any General Meeting unless a quorum of members is present at the time the meeting proceeds.
- (g) Each eligible member of an Organ shall have one vote on every resolution.
- (h) The Chairman, BOT shall preside as a Chairman at every National General Meeting of the Association. In the absence of the Chairman, BOT and his Deputies the most senior officer of the Association in attendance shall preside.
- (i) The Chairmen of the various Organs/Committees shall have power to convene meetings including special/emergency meetings of their Organs/Committees and the lower Organs/Committees under their supervision in exercise of their oversight functions and in accordance with the hierarchical order of the Association.
- (j) The functions of Secretaries of the various Organs/Committees shall apply mutatis mutandis to the functions of the Secretary of the NEC.
- (k) A special meeting consists of any category of Officers or Committee(s) of the Association.
- (l) Regular attendance at official meetings provides that members shall not absent themselves for more than two times consecutively from official meetings without express approval by the Chairman of the relevant Organ or Committee.
- (m) Committee Chairmen shall have power to convene meetings of their respective Committees or as directed by the appropriate Chairmen of the Organs.
- (n) No Organ / Committee/Officer of the Association shall have power to entertain any matter involving a higher Organ/ Committee/Officer of the Association unless such Organ/Committee/Officer of the Association has the mandate to perform such functions.
- (o) Ex-Officio Members of any Organ/Committee of the Association shall not be entitled to vote and shall not count towards quorum during meetings of such Organ/Committee.
- (p) Any joint meeting involving at least two (2) Organs and or Committees of the Association shall be presided over by



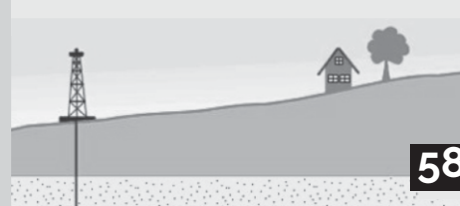
- the most senior Officer of the Association in attendance. Seniority shall be determined in accordance with the hierarchy of OMPALAN.
- (q) The General Meetings at the various levels shall treat matters affecting their constituencies. This is without prejudice to the National General Meeting or National Congress which shall have power to entertain any matter concerning the Association at any level.
- (r) Where the Secretary of an organ or committee fails to convene a meeting as required in this constitution the Chairman of the appropriate Organ/Committee of the Association shall have power to convene such a meeting of his Organ/Committee either directly or through the Assistant Secretary or by his/her Special Adviser (SA) for Chairmen of the BOT/NEC/AB-National or SSL for Chairmen of State Caucuses. Notices for meetings can be issued through text messages, e-mails or through a printed circular letter or any conventional medium in vogue.
- (s) Only full time or full-fledged members of any Organ/Committee are entitled to cast vote during meetings of the Association.
- (t) Voting during all meetings of the Association shall be by secret ballot system.

44. QUORUM FOR MEETINGS

- (a) Without prejudice to sub-sections 49(b & c) below, a quorum for any meeting of the Organ or Committee of the Association shall be deemed to have been formed when at least fifty percent (50%) of vote-casting members are duly in attendance including the Organ's/Committee's Chairman.
- (b) For AGM/Congress/Caucuses a quorum shall be deemed to have been formed when at least one quarter (1/4) of vote-casting members are in attendance including the Chairman, or his Deputies.



- (c) Quorum for meetings of the BOT shall be deemed to be formed when at least one third (1/3) of vote-casting members including the Chairman are duly in attendance.
- (d) In event of tie during voting in any meeting of the Association, the presiding Chairman of the appropriate Organ/Committee shall have the final decision.
- (e) No Organ/Committee of the Association or their Chairmen or Officers shall have power to constitute an ad hoc Committee or any Committee of a higher organ and or dissolve any ad-hoc committee or committee constituted by the Chairman of a higher organ. Any committee or delegation involving members of the Association from different Organs/Offices shall be presided over by the most senior officer participating in such Committee /Delegation as the case may be. However, scheduled engagements approved by a higher authority or his/her accredited representative cannot be altered by a lower authority going by the hierarchy of the organization.
- (f) Ad-hoc Committees are interim Committees set up by Chairmen of Organs of the Association for expediency or for specific functions and shall cease to function after completion of the assignment for which it was set up .
- (g) The BOT shall have power to dissolve and or reconstitute Standing Committees of the Association.
- (h) Two-thirds (2/3) of eligible members of any Organ/Committee of the Association shall have power to convene meetings of such Organ/Committee.
- (i) A simple majority vote shall be the total number of votes of eligible members indicated in the membership of the appropriate Organ/Committee attaining to or exceeding fifty percent (50%) of the total number of members of such Organ/Committee forming quorum during a meeting.
- (j) Two-thirds (2/3) majority votes shall be the total number of votes of eligible members indicated in the membership of the appropriate Organ/Committee attaining to or exceeding sixty seven percent (67%) of the total number of members of such Organ/Committee forming quorum during a meeting.



45. ELECTION / APPOINTMENT INTO EXECUTIVE/ COMMITTEE POSITIONS

- (a) A member shall be deemed to assume office in the BOT, NEC, AB, LO, FCTEC, SEC, LEC, DEC & CEC or becomes a member of a Committee if such a member is duly elected or appointed as the case may be.
- (b) All elective/non-elective National offices shall be zoned by the National Steering Committee (NSC) to member Oil/Solid Mineral Producing States through the appropriate State Caucuses. Nomination of qualified persons to fill vacant national offices shall be forwarded to the BOT for screening. The BOT may reject any nomination by the State Caucus and shall call for fresh nomination. Only aspirants who are successful in the screening exercise shall qualify to contest election. The appropriate State Steering Committee (SSC) shall nominate qualified persons into non- elective offices in the NEC, SEC, LEC, while the District Steering Committee (DSC) shall make similar nominations into the DEC. The BOT shall constitute the National Liaison Office and other Liaison Offices.
- (c) Elections are to be conducted only for the under listed offices of the Association which shall be zoned to Oil/Solid Mineral Producing Communities:
 - (i) Members of the BOT (at least 75% of the BOT members shall be enlisted from Oil/Solid Mineral Producing Communities).
 - (ii) Chairman, Deputy Chairman, Vice-Chairman, Secretary and Assistant Secretary of NEC/FCT/SEC/DEC/CEC.

46. ZONING OF OFFICES:

- (a) Key (principal) offices of Chairman, BOT; Deputy Chairman, BOT; Chairman, NEC; Chairman, Advisory Board-National; Vice-National Chairman & National Secretary shall be zoned in such a manner that no Region shall have more than one of the offices at a time.
- (b) The principal officers indicated in item (a) above and their Vice/Assistants shall not come from the same bloc Region (North & South) and shall not come from the same Political Zone (North Central, North West, North East, South East, South

- South & South West).
- (c) The Trustees shall be in equal number to the two bloc Regions in such a manner that no Political Zone/Region shall retain more than two Trustees at a time.
 - (d) Non-elective offices at all levels of the Association shall be zoned to constituent units viz: Regions/States/FCT/LGAs/Districts/Communities as the case may be in such a manner as to satisfy equitable geographic spread.

47. ELECTION INTO OFFICES

The BOT shall conduct election for the Association at all levels for the purpose of electing eligible candidates into the various organs. The National Caucus through the National Steering Committee shall zone all the National Offices of the Association to member States. The appropriate State Steering Committees in consultation with the BOT shall zone all the SEC, LEC, DEC, CEC and AB (State, LGA, District & Community) equitably to the constituent units.

48. ELECTION OF DEC MEMBERS

Interested aspirants to the various elective offices of the DEC are to contest election by secret ballot system and a winner declared by simple majority of votes cast in accordance with the provisions below:

- (a) Every aspirant to any elective office of the DEC viz: Chairman, Vice-Chairman, Secretary and Assistant Secretary shall seek nomination from at least three (3) registered and up-to-date financial members of the Association from the aspirant's District. Any registered and up-to-date financial member of the Association may nominate more than one (1) person but, shall not exceed a maximum number of one (1) person for the same office. If a member nominates more than the required maximum of one (1) person for the same office, the Electoral Organ set up by the BOT shall only accept and work with the first nomination submitted to it or if more than one (1) nomination is submitted at the same time, the Electoral Organ

- shall exercise its discretion to reject any extra nomination(s).
- (b) The Offices of Chairman and Secretary of DEC shall be sourced from candidates who are core oil/solid mineral landlords (owners of land from where oil and or solid mineral is tapped). However, with the approval of the State Leader eligible candidates from the District shall contest the offices of Chairman/Secretary of DEC.
- (c) Elections shall be conducted by the appropriate electoral organ constituted by the BOT and a winner declared by simple majority of votes cast.
- (d) The electoral college shall be composed of all the registered and up-to-date financial members from the District.

49. ELECTION OF CHAIRMAN/SECRETARY OF THE LEC

- (a) Interested aspirants to the office of Chairman or Secretary of the LEC shall contest election by secret ballot system and a winner declared by simple majority of votes cast in accordance with the provisions below:
 - i. Every aspirant to the office of Chairman or Secretary of the LEC shall seek nomination from at least three (3) up-to-date financial members of the Association from the aspirant's District. Any registered and up-to-date financial member of the Association may nominate more than one (1) person but, shall not exceed a maximum number of one (1) person for the same office. If a member nominates more than the required maximum number of one (1) person for the same office, the Electoral Organ shall only accept and work with the first nomination submitted to it or if more than one (1) nomination is submitted at the same time, the Electoral Organ shall exercise its discretion to reject any extra nomination(s).
- (c) The Offices of Chairman or Secretary of LEC shall be sourced from candidates who are citizens of Oil/Solid Mineral Producing Communities.
- (d) Elections shall be conducted by the appropriate electoral organ constituted by the BOT and a winner declared by simple majority of votes cast.
- (e) The electoral college shall be composed of the Chairman,

Vice-Chairman, Secretary and Assistant Secretary of the DEC's within the LGA.

50. ELECTION OF SEC MEMBERS

Interested aspirants to the various elective offices of the SEC are to contest election by secret ballot system and a winner declared by simple majority votes of members cast in accordance with the provisions below:

- (a) Aspirants to the elective offices of the SEC shall seek nomination from at least three (3) up-to-date financial DEC members from the respective DEC of the aspirant's District. An eligible DEC member shall not nominate more than one (1) person for the same office. If a DEC member nominates more than the required maximum of one (1) person for the same office, the Electoral Organ shall only accept and work with the first nomination submitted to it or if more than one (1) nomination is submitted at the same time, the Electoral Organ shall exercise its discretion to reject any extra nomination (s).
- (b) The four elective offices of the SEC (Chairman, Deputy Chairman, Secretary & Assistant Secretary) shall be zoned equitably to four (4) distinct Oil/Solid Mineral Producing LGAs. Where less than four LGAs produce Oil/Solid Mineral in the State the elective offices of the SEC shall be zoned equitably to the constituent Oil/Solid Mineral Producing communities with emphasis on geographic spread.
- (c) State Chairman, Deputy State Chairman, Vice-State Chairman, State Secretary & Assistant State Secretary shall be citizens of Oil/Solid Mineral Producing Communities who shall be enlisted from outside the LEC/DEC/CEC members. Any member of LEC or DEC or CEC intending to contest any of the elective SEC offices shall first resign his/her office at least thirty (30) calendar days before the scheduled date of election.
- (d) The electoral college composed of vote-casting up-to-date financial DEC members shall cast their votes by secret ballot system and a winner declared by simple majority votes.

51. NOMINATION OF ELECTIVE NEC MEMBERS

The four (4) elective NEC offices of National Chairman, Vice-National Chairman, National Secretary and Assistant National Secretary shall be nominated as follows:

- (a) The NSC shall zone the four (4) elective offices of the NEC to member Oil/Solid Mineral Producing Regions in rotation.
- (b) Aspirants to the offices in sub-section 56(a) above shall seek nomination from at least three (3) member Oil/Solid Mineral Producing Communities in the aspirants State of origin represented by their respective DEC's by simple majority vote. Where there are less than three (3) Oil/Solid Mineral Producing Communities in the aspirants State of origin such aspirants shall seek nomination from the available DEC (s) by simple majority votes of members of the DEC(s).
- (c) Aspirants to the offices in sub-section 56(a) above shall be enlisted from outside the SEC/LEC/DEC/CEC members. SEC/LEC/DEC/CEC members or any serving officer of the Association who desires to contest any of the elective NEC offices or seek nomination into any of the non-elective NEC offices shall first resign his/her office at least thirty (30) calendar days before the date of such election.
- (d) Where there is tie between contestants to any of the elective national offices of the Association, the Chairman, BOT shall decide the winner from amongst the tying aspirants for NEC offices while the State Leader shall decide the winner for elective SEC/LEC offices and the District Leader shall decide the winner for elective District offices.
- (e) The appropriate SECs of member Oil/Solid Mineral Producing States shall nominate three (3) aspirants each for any of the four (4) offices indicate in sub-section 56(a) above which are zoned to them by the NSC.
- (f) Nomination of candidates shall be supervised by the BOT and shall be by simple majority votes of eligible members of the SEC.
- (g) The candidates nominated as in sub-section 56(a) above shall seek appointment by simple majority votes by the AGM. This is without prejudice to the office of National Secretary which

shall be appointed as a Trustee.

52. NOMINATION OF BOT MEMBERS

- (a) The Trustees of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria (OMPALAN) for the purpose of the Companies and Allied Matters Act No. 1, of 1990, part 'C' shall be appointed at the National General Meeting, by simple majority votes of members present.
- (b) Such Trustees (hereinafter referred to as "The Trustees") shall be Ten (10) in number and shall be known as the Registered Trustees of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria.
- (c) The Trustees may hold office for life, but a Trustee shall cease to hold Office if he/she:
 - (i) Resigns his/her office.
 - (ii) Ceases to be a member of the Incorporated Trustees of the Association.
 - (iii) Becomes Insane.
 - (iv) Is officially declared bankrupt.
 - (v) Is convicted of a criminal offence involving dishonesty by a Court or tribunal of Competent Jurisdiction.
 - (vi) Is recommended for removal from office by two-thirds (2/3) majority vote of the present members at any General Meeting of the Association.
 - (vii) Ceases to reside in Nigeria.
 - (viii) Without prejudice to sub-section 57(c) i-vii above the founder of the Association shall hold office for life as Chairman, BOT in order to sustain the vision of OMPALAN.
- (d) Upon a vacancy occurring in number of Trustees, a National General Meeting will be held to appoint another eligible member of the Association.
- (e) The Trustees shall apply to the Registrar-General, Corporate Affairs Commission for certificate of Incorporation under the Companies and Allied Matters Acts, No. 1, of 1990, Part C.
- (f) If such Certificate is granted, the Trustees shall have power to accept and hold in trust all land belonging to the Oil & Solid Mineral Producing Area Landlords' Association of Nigeria

and to acquire land on behalf of the Association subject to such condition as the Commission may impose.

- (g) The National Chairman and Vice-National Chairman shall function as Ex-Officio members of the BOT and shall vacate such offices after each tenure of office to allow for fresh elections. The four elective offices of the NEC shall rotate among the participating oil/solid mineral producing regions after each term of five years renewable for one term only.
- (h) Citizens of non-Oil/Solid Mineral Producing Communities may be represented on the BOT but shall not exceed twenty five percent (25%) in number of the total BOT members.
 - (i) Without prejudice to item (viii) above the three (3) BOT offices of Chairman, Deputy Chairman & Secretary shall rotate among members after each term of five years renewable for one term only.

53. APPOINTMENT OF MEMBERS OF ADVISORY BOARD (AB)

The BOT shall appoint the members of Advisory Board (National) from oil and or solid mineral producing LGAs while the appropriate State Steering Committee shall nominate other members of Advisory Board at the various levels of State, LGA, District & Community for confirmation by the BOT.

54. NOMINATION INTO NON-ELECTIVE OFFICES OF THE ASSOCIATION

- (a) The National Steering Committee shall zone non-elective national offices of the Association to member Oil/Solid Mineral Producing States through the State Caucuses.
- (b) The various State Caucuses shall recommend qualified persons from their States to the National Steering Committee (NSC) for appointment into the national offices zoned to their States.
- (c) The BOT shall ensure that not more than twenty five percent (25%) of non- elective national offices may be occupied by qualified persons from non-Oil/Solid Mineral Producing Communities while not less than seventy five percent (75%) of

non-elective national offices shall be zoned to Oil/Solid Mineral Producing Communities.

- (d) The various State Caucuses shall forward a list of all successful candidates for elective/non-elective Offices of AB/NEC/FC/TEC/SEC/LEC/DEC to the BOT which shall issue a certificate of return as confirmation of appointment before such officer(s) can assume office.

55. APPOINTMENT INTO VACANT OFFICES

- (a) For NEC offices the NSC shall seek three (3) nominations from the appropriate State Caucus and may appoint a candidate from the three (3) nominations to fill the vacancy.
- (b) For SEC/SEC Committee the Chairman of the appropriate State Caucus shall seek three (3) nominations from the SEC and shall appoint a candidate from the three
- (3) nominations to fill the vacancy.
- (c) For DEC/DEC Committee the Chairman of the appropriate District Caucus shall seek three (3) nominations from the DEC and shall appoint a candidate from the three (3) nominations to fill the vacancy.
- (d) Vacant elective/non-elective offices shall be filled by the OMPALAN NOMINATION COMMITTEE (ONC) in the interim for a maximum period of twelve (12) months pending election or formal appointment in accordance with the provisions of the constitution.

56. TENURE OF OFFICE

- (a) Without prejudice to members of the BOT, members of the Organs of the Association at all levels shall be in office for one single term of five (5) years renewable for one term only.
- (b) All Officers of the Association shall cease to function and relinquish their offices at the expiration of their term of office.
- (c) At least one (1) month before the expiration of the tenure of office of the incumbent administration, the BOT shall organize General Meetings at the various levels of the Association to appoint the National/State/LGA/District officers and shall compute another one month (30 calendar

days) which shall fall on a business day for the inauguration of the new administration.

- (d) The BOT shall have power to renew the mandate of Chairmen of State/District/Community Caucuses (who are not members of the NEC/AB-National) for one term of office.

57. DISCIPLINE OF MEMBERS

(1). OFFENCES

A member shall be liable to discipline if such a member commits any of the following offences:

- (a) Performs overt and or covert acts inimical to the provisions of the Constitution.
- (b) Sabotages the effort or affairs of the Association or refuses to honour lawful invitation to meeting in accordance with the provisions of the constitution.
- (c) Leak or divulges secrets/classified information from the Association to external bodies.
- (d) Conspires with others to destroy or tarnish the good image of either the Association or its officers.
- (e) Is absent from meeting for two consecutive times without express permission from the Chairman or absents himself/herself from meeting for three consecutive times.
- (f) Improper use of the name or facilities of the Association for personal/group/family advantage without express permission from the BOT. Only the Organs/Committees of the Association and all the senior Officers of the Association whose names appear on the official letter-headed papers of the Association shall be entitled to use the official letter-headed papers for official purposes as applicable. Members of the Executive Board (BOT) shall be entitled to OMPALAN letter-headed papers bearing their names and can use them discretionary.

(2). PENALTY

- (a) The discipline in minor cases may lead to a query (by simple majority vote of eligible members forming quorum in a meeting) or suspension of a member for a specific period not exceeding twelve (12) Calendar months (by simple majority

- vote of eligible members forming quorum in a meeting) or in serious cases to outright dismissal by two-thirds (2/3) majority votes of eligible members of the relevant Executive Organ forming quorum in a meeting.
- (b) A suspended, expelled or aggrieved member shall have a right of appeal to the appropriate constituent Caucus and shall have a right of further appeal to the higher Caucus subject to final decision by the BOT.
 - (c) The Chairman of an organ shall declare the office of any member of the organ vacant if such a member absents himself/herself from official meeting for three consecutive times. Such vacant office(s) shall be filled in accordance with the provisions of the constitution.
 - (d) The BOT shall have power to execute any of the functions indicated in Sub-Section 62.2(a&c).

58. HARMONY OF FUNCTIONS OF THE VARIOUS EXECUTIVE ORGANS/COMMITTEES OF THE ASSOCIATION

The various Organs/Committees of the Association are inter-linked and operate under a functional administrative chain that ensures harmony and effective service delivery.

Any matter of conflict arising from over-lapping of functions of the organs/committees/officers of the Association or issues arising from interpretation of the Constitution shall be properly tabled before the appropriate State Caucus for matters involving State/LGA/District/Community organs/officers or their committees or shall be tabled before the National Caucus for matters involving State Caucuses or NEC members or members of AB-National. The appropriate Caucus shall thereafter refer such matter to the relevant Legal Committee for advice. If the matter is unresolved the Legal Committee shall forward its opinion to the BOT for final adjudication.

59. MERIT AWARDS

The BOT shall confer various Merit Awards on deserving individuals, Associations, or Corporate Bodies which have excelled in the areas of Environmental Protection, Peace Development, and or physical

development of host communities in the Oil/Solid Mineral Producing Areas.

(1). The Merit Awards shall include:

- (a) Grand Protector of the Environment (GPOE).
- (b) Protector of the Environment (POE)
- (c) Friend of the Environment (FOE)
- (d) Officer of the Environment (OOE).
- (e) Constable of the Environment (COE)

(2). The following pioneer Senior Officers of the Association who functioned at the time of incorporation of the Association with the CAC shall be entitled to the designated Merit Awards:

- (a) Chairman, BOT: GPOE.
 - (b) Deputy Chairman, BOT: GPOE.
 - (c) National Chairman, GPOE.
 - (d) Other Members of the BOT: FOE.
 - (e) Patrons: FOE.
- (3). Award Procedures
- (a) Recommendations for Merit Awards shall be made by any member or organ of the Association or citizen of Nigeria and forwarded to the BOT through the Secretary or Chairman.
 - (b) Such recommendations shall contain detailed information on the prospective recipient which shall facilitate the Award process.
 - (c) The BOT shall after studying the recommendations for the proposed Award take a decision by simple majority votes of eligible members. Successful nominees shall be assessed on the category of Award before conferment.
 - (d) Without prejudice to Section 64(2) above, BOT members or any officer/member of the Association shall require approval by two-thirds (2/3) majority votes of members of the National Caucus to qualify for any of the Merit Awards indicated in Sub-Section 64(1) above.

(4) PATRONS

The BOT shall appoint Patrons from deserving Nigerians and or Foreigners who have distinguished themselves in deepening good governance in oil and solid mineral producing areas and or assisting

to protect the environment in host communities of oil and solid mineral producing States.

- (a) Nomination of deserving candidates for appointment as Patrons with citation of achievements in specialized/relevant areas shall be forwarded to the Chairman, BOT.
- (b) The BOT Chairman shall set up an Advisory Committee (AC) made up of three (3) members-drawn from any organ of the Association to screen the credentials of the nominee for Patron.
- (c) The BOT shall thereafter decide on the recommendation of the Advisory Committee by simple majority vote.

4.1. FUNCTIONS OF THE PATRON

- i. To assist/support the association in achieving its aims and objectives in a manner not inconsistent with the provisions of the constitution.
- ii. Shall have power to attend meetings of the Association at all levels as observers.

5. APPOINTMENT OF STATE FACILITATORS OF OMPALAN (SFO):

- i. The State Steering Committee (SSC) shall have power to appoint credible persons from their States to function as State Facilitators of OMPALAN (SFO).

II. FUNCTIONS

- a. Shall assist the organization in realizing its functions through financial contributions, material/moral support, establishing high level contacts for the benefit of the association and or advice.
- b. Shall have power to attend all meetings of the association in the State as observers.

60. OMPALAN FLAG & PENNANT

The Association shall have a flag bearing the logo of OMPALAN. The Association's flag shall be hoisted at the National/ State/ LGA/ District/Community offices of OMPALAN including the Liaison Offices of the Association. The Chairman BOT; Deputy Chairman, BOT; National

Chairman & Chairman, Advisory Board-National shall be entitled to hoist OMPALAN flag within the premises of their residential buildings and shall also be entitled to mount OMPALAN pennants on vehicles conveying them.

61. INAUGURATION OF ORGANS & COMMITTEES OF THE ASSOCIATION

- (a) The BOT shall inaugurate the NEC, AB-National, Liaison Offices, State Chapters including National Committees at a time to be determined by the Chairman, BOT.
- (b) The State Caucus shall inaugurate the LGA/District Chapters including SEC/DEC Committees at a time to be determined by the State Leader or as directed by the Chairman, BOT.
- (c) Legitimacy shall be conferred on FCT/ State/ LGA/ District/ Community organs or chapters of the Association only when all the members of the organs/chapters are up-to-date with their membership fees and dues prescribed by the Association and when such organs or organs are issued with Certificate of Return by the BOT.

62. PROCEDURE FOR ADMINISTRATION OF PROGRAMS/ BENEFITS

(1) PROGRAMS / BENEFITS ACCRUING TO THE ASSOCIATION AT THE NATIONAL LEVEL

The National Caucus shall meet to consider any program or benefit accruing to the Association at the National level from development agencies or from any lawful source. The National Leader shall convene a meeting of the National Caucus where the Chairman, NEC shall present a proposal for the administration/ implementation schedule for ratification and distribution to benefitting States through the constituent state caucuses.

(2) PROGRAMS/BENEFITS ACCRUING TO THE ASSOCIATION DIRECTLY AT THE FCT/STATE/LGA/DISTRICT/COMMUNITY LEVELS FROM EXTERNAL SOURCE

- (a) Upon receipt of any program/benefit from any source, the Organ's Chairman shall immediately notify the appropriate

constituent Caucus through the Chairman or Secretary with detailed information on such program/benefit which shall include the proposed administration/implementation schedule.

- (b) The appropriate Caucus shall thereafter meet to administer the programs/benefits amongst the constituent units.

(3) QUALIFICATION FOR STATE MEMBERSHIP OF OMPALAN

All Oil/Petroleum and or Gas Producing States are members of OMPALAN. The BOT shall determine the solid minerals that qualify producing States as members of OMPALAN.

63. SPECIAL ADVISERS : SAs/SSL

- (a) The Chairman, BOT shall be entitled to two (2) Special Advisers.
- (b) The Deputy Chairman, BOT; National Chairman & Chairman, Advisory Board-National shall be entitled to one (1) Special Adviser each.
- (c) The State/FCT Leader shall be entitled to a Special Adviser.
- (d) The Special Advisers (SAs) shall be designated as follows:
 - Special Adviser (SA) to Chairman, BOT: SCBOT.
 - Special Adviser (SA) to Deputy Chairman, BOT: SDCBOT.
 - Special Adviser (SA) to National Chairman: SNC.
 - Special Adviser (SA) to Chairman, Advisory Board-National: SCABN
 - Special Adviser (SA) to State/FCT Leader: SSL

(1) FUNCTIONS:

- (a) The SAs shall render necessary assistance to facilitate the functions of their respective principals.
- (b) The SAs (SCBOT;SDCBOT; SNC & SCABN) shall be entitled to attend meetings of all the Organs of the Association and their respective Committees holding anywhere in the Country as observers and without restriction. This is without prejudice to AGM/National Congress, NC, NEC & AB-National where the SAs shall enjoy full voting right.
- c. The SSL shall be entitled to attend meetings of all the organs of the Association within their respective State constituencies as

observers. This is without prejudice to the State Caucus, SEC, AB-State and State Congress where the SSL shall enjoy full voting right.

- c. The SAs shall perform full administrative functions for their principals, which shall include circulation of internal memoirs and notices for meetings.

64. EMERGENCY POWERS/OVERSIGHT FUNCTIONS

- (a) The Chairmen of Organs/Committees of the Association shall have oversight functions over the lower Organs/Committees under their jurisdiction. They(Chairmen) shall in performing other duties reasonably incidental to their offices' ensure that all the offices under their jurisdiction including the lower organs/committees of the Association function in accordance with the provisions of the constitution. The Chairmen of the various organs of the Association shall determine the composition of members of their organs for courtesy or private visits or for such other functions that are not inconsistent with the provisions of the constitution.
- (b) The BOT shall have power to freeze the account of any organ of the Association or suspend any erring member of the NEC, AB(National,State, LGA, District & Community), FCTEC, NALO, SEC, LEC,DEC & CEC in emergency situations or when such an organ or member acts in such a manner as to bring the Association to disrepute.
- (c) The Chairman, NEC with the approval of the Chairman, BOT shall have power to act in the following emergencies:
 - (i) Suspension of any defaulting organ of the Association. This is without prejudice to the BOT/ NEC/AB/Caucus.
 - (ii) Freezing the Accounts/Assets of the NALO/ SEC/ FCTEC/ LEC/DEC/CEC and or their Committees.
 - (iii) The Chairman, Advisory Board-National with the approval of the Chairman, BOT shall have power to suspend any defaulting member of the Advisory Board (National, State/FCT, LGA, District & Community).
 - (iv) Consequent upon above, the BOT shall meet after thirty

(30) calendar days to deliberate on the issues above and take final decision to confirm or suspend the action (s) stated above.

65. DELEGATION OF POWERS/DELEGATIONS OF THE ASSOCIATION

- (a) Where seniority cannot be determined from amongst officers of equivalent ranking in a function, the Chairman of the appropriate Organ shall delegate his/her powers to any of the most senior Officers of equivalent ranking present in such a function in representative capacity.
- (b) Any delegation of the Association involving members of more than one Organ of the Association shall be led by the most senior officer of the Association present.
- (c) Where there is conflict arising from decision(s)/directive(s) by Officers/Organs/Committees constitutionally empowered to make such decision(s) or issue such directive(s) the decision/directive of the most senior Officer/Organ/Committee shall prevail provided the senior Officer/Organ/Committee in question is constitutionally empowered to make such decision(s) or issue such directive(s).

66. AMENDMENT OF THE CONSTITUTION

- (a) This constitution may be amended, altered or replaced in whole or part if such need arises by the General Members, present at the Annual General Meeting in a motion passed by a majority of two-third (2/3) of the votes of eligible members present at such General Meeting called for that purpose and approval sought from the Corporate Affairs Commission.
- (b) Where there is lacuna in this constitution, such lacuna shall be taken care of by the Association's bye laws made by the National General Meeting pending formal amendment in accordance with the provisions of the constitution.
- (c) NO ADDITION, alteration or amendment shall be made to or in the RULES AND REGULATIONS/CONSTITUTION for the time being in force, unless the same have been previously submitted to and approved by the Registrar-General of

Corporate Affairs Commission.

- (d) Any member of the Association intending to amend any provision or Clause of this Constitution shall indicate such intention in writing to the appropriate State Caucus for debate. If approved, the amendment proposal shall be passed to the National Caucus for further debate. An amendment approved by the National Caucus shall thereafter be presented to the National General Meeting or Congress for final approval. For any amendment to be passed at the various levels of the Organs of the Association, it requires at least two-thirds (2/3) majority votes of eligible members present at such a meeting and forming a quorum.

67. OFFICES OF THE ASSOCIATION

The Association shall maintain Offices at various levels as follows:

(a) NATIONAL

The Association shall maintain the national office at the FCT, Abuja.

(b) NALO

The Association shall maintain a national liaison office (NALO) at the FCT, Abuja.

(c) STATE

The Association shall maintain a State Office in the appropriate Oil/Solid Mineral Producing State capital or in any Oil/Solid Mineral Producing Community in the State.

(d) LGA

The Association shall maintain LGA office in the Oil/Solid Mineral Producing LGA HQS.

(e) DISTRICT

The Association shall maintain a District Office in any Oil/Solid Mineral Producing Community within the District.

(f) COMMUNITY

The Association shall maintain a Community Office in any part of the Oil/Solid Mineral Producing Community.

(g) LIAISON OFFICES

The Association may maintain Liaison Offices in strategic State Capitals or regions in Nigeria. The Liaison Offices shall be administered by five (5) persons notably: The Liaison Officer (of the rank of a Deputy State Chairman); the Liaison Secretary (of the rank of State Secretary); the Treasurer; the Administrative Secretary and the Publicity Secretary (of the rank of State Officer).

(h) FOREIGN LIAISON OFFICES

The Association shall operate liaison offices in designated Foreign Countries. The Liaison Offices shall be administered by seven (7) qualified persons viz: The Chairman (who shall be called Coordinator, Environmental Protection, Overseas- CEPO), Vice-Chairman (VCEPO), Secretary (SEPO), Protocol Officer (PEPO), Treasurer (TEPO), Publicity Secretary (PSEPO) & Administrative Secretary (ASEPO). The Chairman shall be Ex-Officio member of the BOT. The Vice-Chairman shall be of the same status as State Chairman while other members of the Foreign Liaison Office shall be of the status of Deputy State Chairmen.

68. THE COMMON SEAL

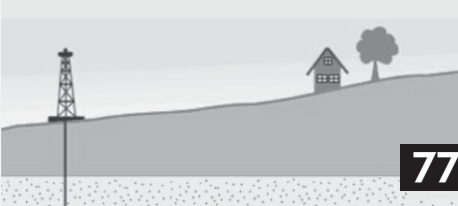
- (a) The Trustees shall have a common seal, which shall be kept in the custody of the Chairman, BOT who shall produce it when requested for use by the Trustees.
- (b) All documents to be executed by the Trustees shall be signed by the Chairman and Secretary and sealed with the Common Seal.
- (c) Documents issued by the BOT which do not bear the common seal of the Association shall not be deemed as emanating from the Association.

69. ORGANIGRAM SHOWING THE HIERARCHY OF OMPALAN

The Association shall have an organigram showing the hierarchy of the various offices, Executive Committees, organs and their officers.

70. SPECIAL CLAUSE

- (a). THE INCOME AND PROPERTY OF Oil & Solid Mineral Producing Area Landlords' Association of Nigeria when so ever derived shall be applied solely towards the promotion of the Association as set forth in this constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, or otherwise however by way of profit, to the members of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria.
- b. PROVIDED that nothing herein shall prevent the payment, in good faith, or reasonable and proper remuneration to an officer or servant of the Association in return for any service actually rendered to Oil & Solid Mineral Producing Area Landlords' Association of Nigeria but so that no member of the BOT or Management or Advisory Board or Caucus shall be appointed to any salaried office of Oil & Solid Mineral Producing Area Landlord's Association of Nigeria or any office of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria paid for by fees, and that no remuneration or other benefits in money or monies shall be given by the Association to any member of such organ or committee except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised or let to Oil & Solid Mineral Producing Area Landlords' Association of Nigeria provided that the provision last aforesaid shall not apply to any payment of any company to a member of the Association may be a company in which such member shall not hold more than one-hundredth part of the capital and such member shall not be bound to account for any share of profits he may receive in respect of any such payment.
- c. IN the event of a Winding up or Dissolution of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria there remains after the satisfaction of all the debts and liabilities, any property whatsoever, the same shall not be paid to and distributed among the members of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria but shall be



given or transferred to some other institution(s) having objects similar to that of Oil & Solid Mineral Producing Area Landlords' Association of Nigeria and the body or bodies are prohibited from distributing its or their income and property amongst its or their members to an extent at least as great as is imposed on Oil & Solid Mineral Producing Area Landlords' Association of Nigeria under or by virtue of the SPECIAL CLAUSE hereof, such institution(s) to be determined by the members of the Oil & Solid Mineral Producing Area Landlords' Association of Nigeria at or before the time of dissolution and if in so far effect cannot be given to the aforesaid provision, then to some charitable object.

71. INTERPRETATION OF THE CONSTITUTION

In case of doubt arising from interpretation of any section of or all the provisions of this Constitution, the decision of the BOT shall be final.

72. THE OATH

I, hereby solemnly swear/affirm that I will be faithful to the Association, and that I shall bear true allegiance to Oil & Solid Mineral Producing Area Landlords' Association of Nigeria (OMPALAN).

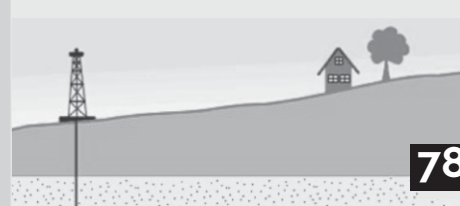
I promise to be of good conduct and abide by the laid down rules and regulations of the Constitution of the Association. I will strive to serve the Association with all my heart, so help me God.

.....
Bishop Udo Azogu
Chairman, BOT.
30th November, 2016.

.....
Barr. Musa Abubakar
Secretary, BOT
30th November, 2016.

78. ORGANIGRAM SHOWING THE HIERARCHY OF THE ASSOCIATION

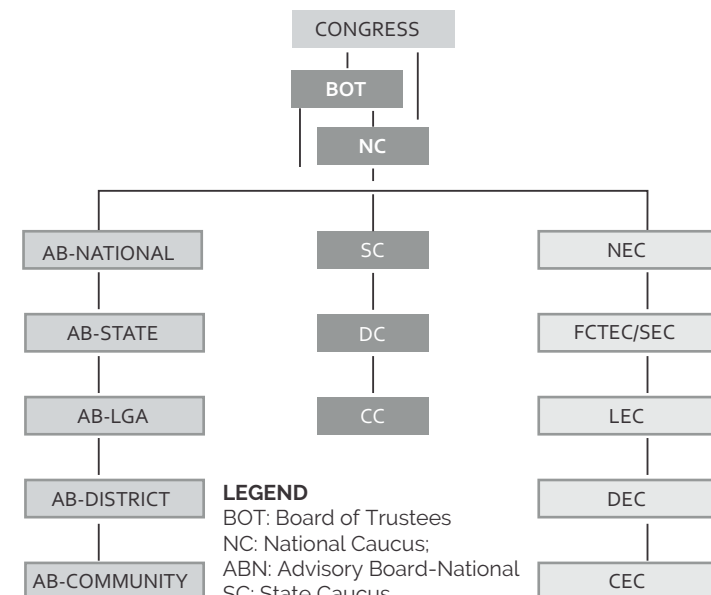
A. ORGANIGRAM SHOWING THE HIERARCHY OF



ORGANS OF THE ASSOCIATION.

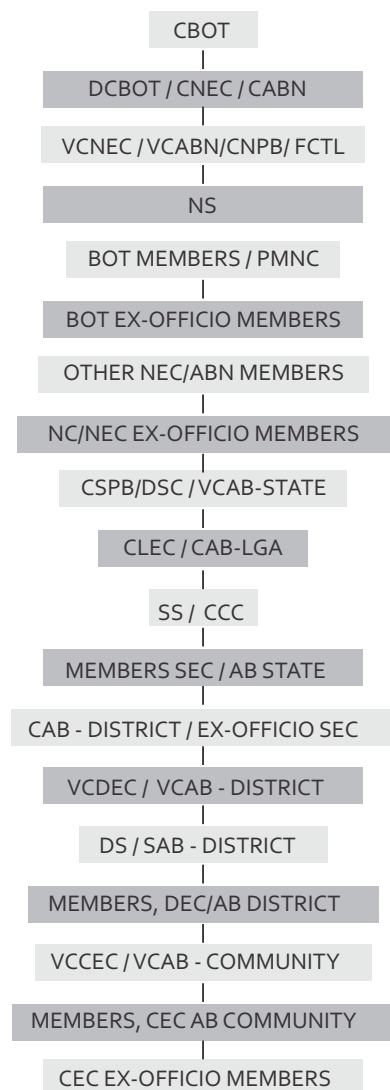
73.. ORGANIGRAM SHOWING THE HIERARCHY OF OFFICERS OF THE ASSOCIATION.

A. Organigram showing the hierarchy of organs of the Association.



LEGEND

BOT: Board of Trustees
NC: National Caucus;
ABN: Advisory Board-National
SC: State Caucus
DC: District Caucus
CC: Community Caucus
ABS: Advisory Board, State
ABL: Advisory Board LGA
ABD: Advisory Board, District;
ABC: Advisory Board Community
NEC: National Executive Committee;
FCTEC: FCT Executive Committee
SEC: State Executive Committee
LEC: LGA Executive Committee
DEC: District Executive Committee
CEC: Community Executive Committee
FCTC: FCT Caucus

**LEGEND:**

CBOT:	Chairman, BOT
DCBOT:	Deputy Chairman, BOT
CNEC:	Chairman, NEC.
CAB-NAT:	Chairman, Advisory Board-National
VCNEC:	Vice - Chairman, NEC
VCAB-NAT:	Vice-Chairman, Advisory Board, National
NS:	National Secretary
CNPB:	Chairman National Political Bureau
CDC:	Chairman, District Caucus
ABN:	Advisory Board National
DSC:	Deputy State Chairman
CSPB:	Chairman, State Political Bureau
VCAB:	Vice-Chairman, Advisory Board
CLEC:	Chairman, Local Govt. Executive Committee
CAB:	Chairman, Advisory Board.
SS:	State Secretary
CCC:	Chairman Community Caucus
VCDEC:	Vice - Chairman, DEC.
DEC:	District Executive Committee.
VCCEC:	Vice - Chairman, CEC
CEC:	Community Executive Committee
PMNC:	Principal Members, National Caucus